



# **BERGRIVIER MUNICIPALITY**

## **2016/17 OVERSIGHT REPORT**



**CHAIRPERSON OF THE OVERSIGHT COMMITTEE**  
**ALDERMAN S CLAASSEN**  
**27 MARCH 2018**

# INTRODUCTION

- This Oversight Report on the 2016/17 Annual Report of the Bergrivier Municipality has been compiled in terms of Section 129 of the Local Government Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) and is presented here today.
- The Municipal Council must adopt an Oversight Report no later than 2 months after the tabling of the annual report which must include a statement whether the Council;
  - has approved the annual report without reservations; or
  - has rejected the annual report; or
  - has referred the annual report back for revision of those components that can be revised.

# APPOINTMENT

The Oversight Committee was appointed for the remainder of the term of office of the current Council as per Council Resolution RVN028/08/2016 on 23 August 2016.

Members:

- 1) Alderman S Claassen (Chairperson)
- 2) Mr G. Lawrence
- 3) Alderman J A Raats
- 4) Alderman J Swart (ANC)
- 5) Cllr J Daniels (DA)
- 6) Cllr A Du Plooy (DA)

# MANDATE AND TERMS OF REFERENCE

The Mandate of the Oversight Committee is to:

1. Undertake a detailed analysis and review of the Municipality's Annual Reports;
2. Consider inputs from the Council, Portfolio Committees, Ward Committees and the public on the Municipality's Annual Reports;
3. Consider inputs from the Municipality's Audit Committee and Performance Committees as well as the Auditor General on the Municipality's Annual Reports;
4. Draft an Oversight Report on the Municipality's Annual Report;
5. Co-opt advisory members should this be necessary.

# METHODOLOGY

- The Draft Annual Report was tabled before Council on 30 January 2018;
- The Draft Annual Report was submitted to the relevant authorities and made public for comments on 1 February 2018.
- The closing date for submissions was 13 March 2018;
- No submissions were received;
- The Oversight Committee conducted the Oversight Process over 3 sittings between 6 February 2018 and 14 March 2018 and the process concludes with this presentation to the Municipal Council on 27 March 2018.
- The Committee undertook site visits on 12 March 2018 to municipal assets and infrastructure projects.

# STRUCTURE OF THE 2016/17 ANNUAL REPORT

## VOLUME I

- Foreword
- Chapter 1: Municipal Overview and Executive Summary
- Chapter 2: Governance
- Chapter 3: Service Delivery Performance
- Chapter 4: Organisational Development Performance
- Chapter 5: Financial Performance

## VOLUME II

- Report of the Auditor General
- Annual Financial Statements

# **OBSERVATIONS AND RECOMMENDATIONS**

## **2016/17 ANNUAL REPORT**

# CHAPTERS 1 – 5

## OVERALL QUALITY OF ANNUAL REPORT

### OBSERVATION & COMMENTS

The Committee is of opinion that Draft 2016/17 Annual Report is of a high standard and quality in the present format.

Great care was taken in consideration of the contents and all departments of the municipality must be complimented on a report of high standard.



# **VOLUME 1: CHAPTER 3: SERVICE DELIVERY PERFORMANCE**

## **WASTE MANAGEMENT**

### **OBSERVATION (3.2.4.1) Page 127**

#### **Waste Management**

The committee is concerned regarding the condition of the Municipal Waste Disposal site in Velddrif. It is a risk and inconvenience to the community at present.

#### **RECOMMENDATION**

That the municipality urgently draft an action plan to remedy the current situation and that proper monitoring and controls being implemented to address the challenge at the site.

# **VOLUME 1: CHAPTER 3: SERVICE DELIVERY PERFORMANCE**

## **PARKS AND OPEN SPACES**

### **OBSERVATION (3.8.1) Page 184**

#### **Parks & Open Spaces**

The committee raised the matter of the current conditions of the municipal parks and open spaces in the municipal area.

#### **RECOMMENDATION**

That the municipality commence an audit of the current situation and table the findings at a Council meeting as soon as possible.

# **VOLUME 1: CHAPTER 3: SERVICE DELIVERY PERFORMANCE**

## **RECREATIONAL RESORTS**

### **OBSERVATION (3.8.4) Page 189**

#### **Pelican Beach Resort**

The committee raised their concern of the current situation/conditions of Pelican Beach resort.

#### **RECOMMENDATION**

That the municipality take in consideration the proposals made by the consultant and that funds be allocated over the next financial cycles to rectify the matter.

# **VOLUME 1: CHAPTER 4: GOVERNANCE**

## **VOLUME 1 (CHAPTER 4) ABSENTEEISM**

### **OBSERVATION (TABLE 157) PAGE 261**

The committee is concerned about the high sick leave taken during the financial year and that this has a negative impact on service delivery to the public in general.

### **RECOMMENDATION**

That the Municipality develops an action plan on the matter and that the relevant departments take responsibility in managing the absenteeism.

# **OUTSTANDING ISSUES**

## **2015/16 OVERSIGHT REPORT**

There is no substantial outstanding matters in the 2015/16 Oversight Report to be highlighted for Council's attention.

# CONCLUSION

- The committee would like to commend the Municipal Management and Administration on their performance in compiling the 2016/17 Annual Report, and the achievement of an unqualified audit, with no findings.
- The chairman also would like to thank the members of the Oversight Committee and all officials who participated in the 2016/17 Oversight process for their time and commitment to administer and compile the Oversight Report.
- The process was successful and enabled the Committee to identify areas that needs attention and will enable the Municipality to rectify these highlighted matters and improve its good performance in the years to come.
- We are of the opinion that the 2016/17 Annual Report accurately reflects the performance of the Municipality for the year under review and recommend that the Council approve the 2016/17 Annual Report without reservations.