

BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

VISIE:

Bergrivier: 'n vooruitstrewende gemeenskap waar almal wil leef, werk, leer en speel op 'n menswaardige manier.

VISION:

Bergrivier: a prosperous community where all want to live, work, learn and play in a dignified manner.



KERN WAARDES / CORE VALUES

We are all part of Bergrivier Municipality.
We render good services to ensure dignified living to all.
We are unashamedly pro-poor.
We believe in close innovative partnerships.
We believe in social and economic development of our area.
We care about our work and our colleagues.
We are disciplined.
We are honest.
We believe in good relationships.
We serve with pride.

2020: JAAR VAN DIENS-UITNEMENDHEID!

NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU OP DONDERDAG 26 MAART 2020 OM 14:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG

TEENWOORDIG:

LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE

Rdh. RM van Rooy [DA] : Uitvoerende Burgemeester
Rdd. SM Crafford [DA] : Uitvoerende Onderburgemeester
Rdl. AJ du Plooy [DA] : Lid van Burgemeesterskomitee

ANDER RAADSLEDE

Rdh. A de Vries [DA] : Speaker
Rdl. J Daniels [DA] : Voorsitter van Korporatiewe Dienste Komitee (Artikel 79)

AMPTENARE

Adv. H Linde : Munisipale Bestuurder
Mnr. FM Lötter : Direkteur Finansiële Dienste
Mnr. JWA Kotzee : Direkteur Korporatiewe Dienste
Mnr. AC Koch : Direkteur Tegnieese Dienste
Mnr. DA Josephus : Direkteur Gemeenskapsdienste
Mnr. NJ Scheepers : Hoof: Sekretariaat & Rekordsbestuur
Mnr. M Sheldon : Hoof: Kommunikasie
Mev. JM Rosenberg : Senior Tikster



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**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU
OP DONDERDAG 26 MAART 2020 OM 14:00 IN DIE RAADSAAL, MUNISIPALE KANTORE,
PIKETBERG**

AKSIE

BKN037/03/2020
OPENING EN VERWELKOMING

Die Hoof: Sekretariaat en Rekordsbestuur open die vergadering met gebed, waarna die Voorsitter almal verwelkom by die vergadering.

BKN038/03/2020
AANSOEKE OM VERLOF TOT AFWESIGHEID
3/3/14

Raadslid M Wessels – ander munisipale verpligtinge
Interne Ouditeur – kraamverlof

BKN039/03/2020
VERKLARING VAN BELANGE INGEVOLGE SKEDULES 1 & 2 (GEDRAGSKODE VIR RAADSLEDE EN AMPTENARE)
3/3/1/6

Alle Raadslede en Amptenare verklaar kollektief dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

BKN040/03/2020
OVERSIGHT REPORT ON THE 2018/19 ANNUAL REPORT SUBMITTED IN TERMS OF SECTION 129 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003)

The Municipal Manager gave a brief summary of the item under discussion and gave a word of thanks to the Strategic Services Department for the good services.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That Council adopts the Oversight Report and approves the 2018/19 Annual Report without reservations in terms of Section 129 (1)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003);
2. That the accounting officer submit copies of the minutes of this Council Meeting to the Auditor-General, the relevant Provincial Treasury and the Provincial Department responsible for Local Government in the Province;
3. That the accounting officer make the Oversight Report public in accordance with section 21A of the Municipal Systems Act within seven days;
4. That Council approves the payment of a 14 % performance bonus to the former CFO, Mr. Marius Wüst for the period 1 January 2019 – 30 June 2019 pro rata based on the performance evaluation dated 13 September 2019; and
5. That Council approves the payment of a 14 % bonus to Director Dean Josephus for the period 1 July 2018 - 30 June 2019 based on the performance evaluation dated 13 September 2019.



BKN041/03/2020

**DRAFT AMENDMENT OF THE FOURTH GENERATION INTEGRATED DEVELOPMENT PLAN (IDP)
(2017 – 2022) FOLLOWING THE 3RD REVIEW PROCESS (2020/21)**

The Manager: Strategic Services gave a brief summary of the item under discussion.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the attached memorandum setting (as pertained in the report) out the reasons for the proposed amendments to the approved Fourth Generation IDP for the period 1 July 2020 to 30 June 2021, be read together with the amended IDP as approved in May 2019;
2. That the draft amendment following the 3rd review process (2020/21) of the Fourth Generation IDP (2017 – 2022) be approved in terms of Section 25(1) and Section 34 of the Municipal Systems Act, 2000 (Act 32 of 2000) for the purposes of obtaining public inputs and comments;
3. That the draft Amendment following the 3rd review process (2020/21) of the Fourth Generation IDP (2017 – 2022) be advertised for public inputs and comments during April 2020;
4. That the draft Amendment following the 3rd review process (2020/21) of the Fourth Generation IDP (2017 – 2022) be submitted to the Provincial Department of Local Government, Provincial Treasury, National Treasury and the West Coast District Municipality; and
5. That the draft Amendment following the 3rd review process (2020/21) of the Fourth Generation of the IDP (2017 – 2022) be submitted to the Mayoral Committee during May 2020 and to Council before the end of May 2020 for final consideration.

BKN042/03/2020

DRAFT MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK – 2020/23

The Executive Deputy Mayor gave a brief summary of the item under discussion.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. The Council of Bergrivier Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:
 - a. The annual budget of the municipality for the financial year 2020/21 and the multi-year and single-year capital appropriations as set out in the following tables:
 - i. Budgeted Financial Performance (revenue and expenditure by standard classification) – Table A2;
 - ii. Budgeted Financial Performance (revenue and expenditure by municipal vote) – Table A3;
 - iii. Budgeted Financial Performance (revenue by source and



- expenditure by type) – Table A4; and
- iv. Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source – Table A5.
- b. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:
- i. Budgeted Financial Position – Table A6;
 - ii. Budgeted Cash Flows – Table A7;
 - iii. Cash backed reserves and accumulated surplus reconciliation – Table A8;
 - iv. Asset management – Table A9; and
 - v. Basic service delivery measurement – Table A10.
2. The Council of Bergrivier Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2020:
- a. the tariffs for property rates;
 - b. the tariffs for electricity;
 - c. the tariffs for the supply of water;
 - d. the tariffs for sanitation services; and
 - e. the tariffs for solid waste services.
3. The Council of Bergrivier Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2020 the tariffs for other services as contained in the tariff list included in the budget document.
4. That Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially.
5. To give proper effect to the municipality's annual budget, the Council of Bergrivier Municipality approves:
- a. That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of section 8 of the Municipal Budget and Reporting Regulations;
 - b. That the municipality be permitted to enter into long-term loans for the funding of the capital programmes in respect of the 2020/21 financial year limited to an amount of R15.2 million in terms of Section 46 of the Municipal Finance Management Act; and
 - c. That the Municipal Manager be authorised to sign all necessary agreements and documents to give effect to the above lending programme.



6. That Council of Bergvliet Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts the following existing and new policies:
- a. Asset management policy;
 - b. Cash Management and Investment policy;
 - c. Credit control and Debt collection policy;
 - d. Property Rates policy and By-law;
 - e. Tariff policy;
 - f. Virement policy;
 - g. Supply Chain Management policy;
 - h. Borrowing Policy;
 - i. Funding, Reserves and Long Term Financial Planning Policy;
 - j. Budget Implementation and Monitoring Policy;
 - k. Petty Cash Policy;
 - l. Creditors councillors and staff payment policy;
 - m. Cost Containment policy;
 - n. Preferential Procurement Policy; and
7. That the service level standards attached as Annexure "D" be approved.

BKN043/03/2020

DRAFT TOP LEVEL SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TL SDBIP) 2020/21

The Municipal Manager gave a brief summary of the item under discussion.

RECOMMENDATIONS: TO BE NOTED BY COUNCIL

1. That the Draft Top Level Service Delivery Budget Implementation Plan (TL-SDBIP) for the 2020/21 financial year be noted and recommended to the Executive Mayor for final approval as per Section 53(1)(c)(ii); and
2. That the Draft Top Level Service Delivery Budget Implementation Plan be advertised together with the Draft IDP Review and Draft Budget for the 2020/21 Financial Year as to request public input.

BKN044/03/2020

PROPOSED AMENDMENTS TO THE MUNICIPAL IDP AND BUDGET PUBLIC CONSULTATION PROCESS FOR MARCH/APRIL/MAY 2020

The Municipal Manager gave a brief summary of the item under discussion.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the Time Schedule of Key Deadlines approved on 21 June 2019, be amended;
2. That all ward committee meetings, town based meetings and IDP Forum be cancelled;
3. That the following procedures to adequately solicit inputs from the community on the budget and proposed amendments to the IDP be implemented:



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- A complete presentation and pamphlet be prepared outlining the amendments to the IDP and the draft budget and draft TL SDBIP;
 - The presentation be posted on social media & municipal website inviting input from community members and be send via e-mail and whatsapp to all ward committee members of the 7 wards and to stakeholders in our networks with whatsapp, e-mail facilities and updated cell numbers;
 - The pamphlet be distributed together with the April-municipal accounts inviting input from the community. Account holders receiving their account per email, must receive the presentation and pamphlet electronically;
 - Ward committee members be requested to electronically distribute the presentation and pamphlets to their sectors inviting input from the various sectors;
4. That members of communities be invited to forward their comments as follows:
- Inputs can be forwarded electronically to sb@bergmun.org.za or cfo@bergmun.org.za;
 - hard copies of inputs can be delivered to the respective reception areas of the municipalities;
5. Staff at Strategic Services be available to assist community members who cannot read or write; and
6. That the period for comments be of a minimum of the prescribed 21 days be extended for 30 days (1 April - 30 April 2020).

BKN045/03/2020

FINANSIËLE VERLIGTINGSMAATREËLS COVID-19

(‘n Gewysigde verslag word ter tafel gelê – Bylae A)

Die Direkteur Finansiële Dienste lei die item in en gee kortliks agtergrond oor die item onder bespreking.

Verskeie insette en kommentaar word gelewer deur die Komiteede.

AANBEVELINGS: VIR GOEDKEURING DEUR DIE RAAD

1. Dat die 22 verbruikers op die drupstelsel se meters oopgemaak word om normale vloei te verseker tydens die Nasionale Ramptoestand;
2. Dat vir die periode wat Suid-Afrika as Nasionale rampgebied verklaar is, die kredietbeheer op voorafbetaalde elektrisiteit verslap word tot 50/50 op auxiliaries;
3. Dat 1 kiloliter water gratis aan alle huishoudings binne Bergrivier Munisipale gebied toegestaan word gedurende April 2020; en
4. Dat volmag verleen word aan die Uitvoerende Onderburgemeester (Portefeulje Voorsitter Finansiële Dienste) om na konsultasie met die Direkteur Finansiële Dienste die tydperk hiervan maandeliks te verleng tot einde Junie 2020.



DIE VERGADERING VERDAAG OM 14:30



*HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE*

***VOORSITTER
(UITVOERENDE BURGEMEESTER)***

DATUM
