

Bergrivier Municipality
Bergrivier Municipality Section 52 Quarter 1 2024/25

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024 to Quarter ending September 2024		
									Performance Comment	Corrective Measures	Original Target	Target	Actual
Council	To budget strategically	Strengthen Financial Sustainability	Number of formal households that receive piped water (on-site & pre-paid water) that is connected to the municipal water infrastructure network as at 30 June 2025	Number of households which are billed for water or have prepaid meters as at 30 June 2025	0	Debtor's Actual Report extracted from VESTA Financial System	Last Value	Number			0	0	0
Council	To budget strategically	Strengthen Financial Sustainability	Number of formal households connected to the municipal electrical infrastructure network (on-site & pre-paid electrical metering) (Excl Eskom areas) as at 30 June 2025	Number of households billed for electricity or have prepaid meters (Excl Eskom areas) as at 30 June 2025 (Consumer + Active meters)	9 484	Debtor's Actual Report from VESTA Financial System & COM/DHR pre-paid monthly electricity report (Consumer + Active meters)	Last Value	Number			0	0	0
Council	To budget strategically	Strengthen Financial Sustainability	Number of formal households connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of number of water closets (toilets) as at 30 June 2025	Number of households which are billed for sewerage as at 30 June 2025	7 423	Debtor's Actual Report extracted from VESTA Financial System	Last Value	Number			0	0	0
Council	To budget strategically	Strengthen Financial Sustainability	Number of formal households for which refuse is removed once per week as at 30 June 2025	Number of households which are billed for refuse removal as at 30 June 2025	9 512	Debtor's Actual Report extracted from VESTA Financial System	Last Value	Number			0	0	0
Council	Ensure all policies and systems in Bergrivier Municipality support poverty alleviation	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Provide free basic water to indigent households	Number of households receiving free basic water	1 170	Indigent Report extracted from Vesta Financial System	Last Value	Number			0	0	0
Council	Ensure all policies and systems in Bergrivier Municipality support poverty alleviation	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Provide free basic electricity to indigent households	Number of households receiving free basic electricity	1	Indigent Report extracted from Vesta Financial System & COM/DHR pre-paid monthly electricity report	Last Value	Number			0	0	0
Council	Ensure all policies and systems in Bergrivier Municipality support poverty alleviation	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Provide free basic sanitation to indigent households	Number of households receiving free basic sanitation	1 502	Indigent Report extracted from Vesta Financial System	Last Value	Number			0	0	0
Council	Ensure all policies and systems in Bergrivier Municipality support poverty alleviation	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Provide free basic refuse removal to indigent households	Number of households receiving free basic refuse removal	1 706	Indigent Report extracted from Vesta Financial System	Last Value	Number			0	0	0
Council	To budget strategically	Strengthen Financial Sustainability	Financial viability measured into municipality's ability to meet its service debt obligations as at 30 June 2025 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease / Total Operating Revenue - Operating Conditional Grant)	Debt to Revenue as at 30 June 2025 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease / Total Operating Revenue - Operating Conditional Grant)	30%	Annual Financial Statements, supported by figures as per the VESTA financial system	Reverse Last Value	Percentage			0%	0%	0%
Council	To budget strategically	Strengthen Financial Sustainability	Financial viability measured in terms of available cash to cover fixed operational expenditure as at 30 June 2025 (Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investments / Monthly Fixed Operational Expenditure excl Depreciation, Amortisation, & Provision for Bad Debts, Impairment & Loss on Disposal of Assets)	Cash coverage as at 30 June 2025 (Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investments / Monthly Fixed Operational Expenditure excl Depreciation, Amortisation, & Provision for Bad Debts, Impairment & Loss on Disposal of Assets)	2	Annual Financial Statements, supported by figures as per the VESTA financial system	Last Value	Number			0	0	0
Council	To budget strategically	Strengthen Financial Sustainability	The percentage of a municipality's personnel and training budget actually spent on implementing its workforce skills plan as of 30 June 2025. (Total expenditure on training/total personnel budget)/100 as of 30 June 2025	% of personnel and training budget spent on training: (Total expenditure on training/total personnel budget) /100 as of 30 June 2025	1%	Annual Financial Statements, supported by figures as per the VESTA financial system	Last Value	Percentage			0%	0%	0%

Summary of Results: Council			
KPI not Measurable	0%	KPIs with no targets or actuals in the selected period	13
6	2%	Just Met	2
5	1%	Almost Met	1
4	0%	Actual vs. Target	0
3	0%	Actual vs. Target	0
2	0%	Actual vs. Target	0
1	0%	Actual vs. Target	0
0	0%	Actual vs. Target	0
Total KPIs			13

Municipal Manager

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024 to Quarter ending September 2024		
									Performance Comment	Corrective Measures	Original Target	Target	Actual
Municipal Manager	Accountable leadership supported by professional and skilled administration	Ensure good governance	100% compliance with Selection & Recruitment Policy when vacant posts at the highest levels of management are filled subject to suitably qualified candidates	% compliance with the selection and recruitment policy and/or legislation	1%	Minutes of Council meeting for appointment of top 2 levels appointment letter and agreed service contract for level 3	Stand-Alone	Percentage	[0107] Municipal Manager: All vacancies in the top 3 levels in the Municipality are filled and no new vacancies were filled during this quarter. (September 2024)	[0107] Municipal Manager: None required (September 2024)	100%	100%	100%
Municipal Manager	Accountable leadership supported by professional and skilled administration	Ensure good governance	Ensure the 2023/24 evaluation of the performance of all staff in the Directorate with performance contracts on an annual basis according to the agreed upon performance contracts before 15 September 2024	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 15 September 2024	100%	System generated evaluation report of evaluation section of each staff member in the Directorate with a performance contract	Last Value	Percentage	[0108] Municipal Manager: The 2023/24 evaluation of the performance of all staff reporting directly to the Municipal Manager in the Office of the Municipal Manager with performance contracts took place on 14 August 2024, namely, Manager Strategic Services, Head Communications, Internal Auditor and the PA to the MM. (September 2024)	[0108] Municipal Manager: None required (September 2024)	100%	100%	100%
Municipal Manager	Provide a transparent and corruption free municipality	Ensure good governance	Facilitate the identification of the top strategic risks of the municipality and ensure the implementation of a Risk Action Plan for each risk by 30 June 2025	% of implementation of the Risk Action Plan by 30 June 2025	8%	Minutes of Risk committee	Stand-Alone	Percentage			0%	0%	0%
Municipal Manager	To provide a transparent and corruption free municipality	Ensure good governance	MFMA Section 15(1)(b) Ensure that any issues raised by the Auditor-General in an audit report are addressed by 30 June 2025	% of issues raised by the Auditor-General in an audit report addressed by 30 June 2025	100%	Final Audit Report of Auditor-General issued after auditing financial statements & PROF for 2023/24 financial year	Stand-Alone	Percentage			0%	0%	0%
Municipal Manager	To create an efficient, effective, economic and accountable administration	Ensure good governance	Develop a risk based audit plan (BRAP) (MFMA Section 15(2)(a) & submit to Performance Risk and Audit Committee (PRAC) by 30 June 2025	BRAP submitted to the Performance, Risk and Audit Committee (PRAC) by 30 June 2025	1	Performance Risk and Audit Committee (PRAC) minutes	Carry Over	Number			0	0	0
Municipal Manager	To create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure that the outcomes of the strategic sessions during the annual IDP review process are aligned with the IDP and the budget and submitted to the Budget Steering Committee	Number of reports submitted to the Budget Steering Committee on the outcomes of the IDP strategic sessions during the annual IDP review process	1	Minutes of Budget Steering Committee	Stand-Alone	Number			0	0	0
Municipal Manager	To provide a transparent and corruption free municipality	Ensure good governance	Develop a culture of zero tolerance to corruption and embed this by the efficient completion of disciplinary steps in terms of the Act/Fraud and Corruption Policy	% of transactions initiated in terms of the Act/Fraud and Corruption Policy in the quarter following the applicable months	100%	Minutes of the Performance, Risk and Audit Committee (PRAC) in the quarter following the applicable months	Stand-Alone	Percentage	[0113] Municipal Manager: During this quarter one incident of alleged fraud has been reported to the MM via the Head Communications who received a media inquiry containing the allegation. The Municipal Manager and Head Communications informed the relevant director and manager and confronted the employee with the allegations. The employee took leave until the end of September 2024 to allow the finance department to finalise their investigation. The employee resigned at the beginning of October 2024. Finance Department provided feedback to the MM on the investigation and it was decided to not complete the external investigation to ensure the safety of the Municipality's data and transactions to which the relevant employee had access. (September 2024)	[0113] Municipal Manager: None required (September 2024)	100%	100%	100%
Municipal Manager	To budget strategically	Strengthen Financial Sustainability	% of Capital budget spent in Bergrivier Municipality as at 30 June 2025 (Actual amount spent on capital projects in the original budget approved during May the prior year/Total amount budgeted for capital projects in the original budget approved during May the prior year) X100	% of Capital budget spent in Bergrivier Municipality as at 30 June 2025 (Actual amount spent on capital projects in the original budget approved during May the prior year/Total amount budgeted for capital projects in the original budget approved during May the prior year) X100	90%	Disalised Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage	[0114] Municipal Manager: As a whole, the Municipality only spent 49% of the capital budget during the first quarter. (September 2024)	[0114] Municipal Manager: This was addressed during the Formal Directors meeting held on 21 October 2024 when the MM expressed a strong worded motivation to all directors to ensure at least a 95% capital spent during this financial year. It will also be addressed during the Service Delivery meeting on 24 October 2024 where all directors, managers and heads are present. (September 2024)	10%	10%	84.0%
Municipal Manager	To budget strategically	Strengthen Financial Sustainability	% of Capital budget spent in the Office of the Municipal Manager as at 30 June 2025 (Actual amount spent on capital projects in the original budget approved during May the prior year/Total amount budgeted for capital projects in the original budget approved during May the prior year) X100	% of Capital budget spent of the Office of the Municipal Manager as at 30 June 2025 (Actual amount spent on capital projects in the original budget approved during May the prior year/Total amount budgeted for capital projects in the original budget approved during May the prior year) X100	95%	Disalised Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage	[0115] Municipal Manager: The capital spent for quarter 1 in the Office of the MM is as follows: 1. Mayor and Council - 10.26% 2. MM Office - 20.1% 3. Strategic Services - 0% (September 2024)	[0115] Municipal Manager: This issue was seriously addressed during the Formal Directors meeting held on 21 October 2024 and the Service Delivery meeting of 24 October 2024. (September 2024)	10%	10%	0.40%
Municipal Manager	A customer centred approach to everything	Ensure good governance	Submit a quarterly report on the Procurement Plan of the Office of the Municipal Manager for the 2024/25 financial year to the Economic Portfolio Committee	Number of reports submitted to the Economic Portfolio Committee on the Procurement Plan of the Office of the Municipal Manager	0	Minutes of Economic Portfolio Committee and Procurement Plan	Accumulative	Number	[0116] Municipal Manager: The quarterly report on the Procurement Plan of the Office of the Municipal Manager was submitted to the Economic Development Committee Standing Committee that would take place on 9 October 2024. However, the meeting was cancelled and the reports were to be served at the Mayor's 22 October 2024 (September 2024)	[0116] Municipal Manager: None required (September 2024)	1	1	1
Municipal Manager	Create an efficient, effective, economic and accountable administration	Ensure good governance	Effective management and supervision of the Corporate Services Directorate as measured by achievement of Top Level SDBP 80%	80% of the KPI's of the Directorate have been met as per Ignite Dashboard report	0%	Updated SDBIP and report	Stand-Alone	Percentage	[0117] Municipal Manager: We congratulate Corporate Services on the achievement of their KPI's (September 2024)	[0117] Municipal Manager: None required (September 2024)	80%	80%	86.90%
Municipal Manager	Create an efficient, effective, economic and accountable administration	Ensure good governance	Effective management and supervision of the Finance Directorate as measured by achievement of Top Level SDBP 80%	80% of the KPI's of the Directorate have been met as per Ignite Dashboard report	0%	Updated SDBIP and report	Stand-Alone	Percentage	[0118] Municipal Manager: We would like to congratulate the CFO with achieving 84.7% on his KPI's (September 2024)	[0118] Municipal Manager: None required (September 2024)	80%	80%	84.70%
Municipal Manager	Create an efficient, effective, economic and accountable administration	Ensure good governance	Effective management and supervision of the Technical Services Directorate as measured by achievement of Top Level SDBP 80%	80% of the KPI's of the Directorate have been met as per Ignite Dashboard report	0%	Updated SDBIP and report	Stand-Alone	Percentage	[0119] Municipal Manager: The Director Technical Services only achieved 77.8% of his KPI's for this quarter. He almost made the 80% and is encouraged to do better in quarter 2. (September 2024)	[0119] Municipal Manager: The Director was informed by the MM on 24 October 2024 of the situation and he is encouraged to do better during quarter 2. (September 2024)	80%	80%	77.80%
Municipal Manager	Create an efficient, effective, economic and accountable administration	Ensure good governance	Effective management and supervision of the Community Services Directorate as measured by achievement of Top Level SDBP 80%	80% of the KPI's of the Directorate have been met as per Ignite Dashboard report	0%	Updated SDBIP and report	Stand-Alone	Percentage	[0120] Municipal Manager: We congratulate Community Services on this achievement. (September 2024)	[0120] Municipal Manager: None required (September 2024)	80%	80%	91%
Municipal Manager	Provide a transparent and corruption free municipality	Ensure good governance	Ensure risk mitigation by bi-annually updating of risk registers, controls and action plans	Number of risk assessments conducted annually	0	Submission of risk registers to Municipal Manager	Carry Over	Number			0	0	0
Municipal Manager	To budget strategically	Strengthen Financial Sustainability	Ensure that capital projects budgeted for are 95 % completed within the budgeted financial year(s) and submit progress reports to Economic Portfolio Committee	% of capital projects budgeted for within the budgeted financial year(s) completed	0%	Minutes of Economic Portfolio Committee and Payment certificates	Carry Over	Percentage			0%	0%	0%

Municipal Manager	To budget strategically	Strengthen Financial Sustainability	Ensure that the Virement Policy is implemented and submit reports to the Economic Portfolio Committee	% of virements in line with the Virement Policy's criteria as stipulated in the Virement Policy	0%	Minutes of Economic Portfolio Committee and Report on Virements	Stand-Alone	Percentage	[012] Municipal Manager: Virement reports were submitted to the Economic Development Committee during July 2024 and August 2024. The virement report for September 2024 was submitted to the Mayor's Committee of Economic Development for October 2024 due to the cancellation of the Economic Development Committee for October 2024 (September 2024)	[012] Municipal Manager: None required (September 2024)	100%	100%	33.33%
Municipal Manager	To provide a transparent, ethical and corruption free municipality	Ensure good governance	Communicate to the Mayor's Committee the efforts done to mitigate the top strategic risks through the Risk Action Plan by submitting a bi-annual report to MAYCO	Number of reports submitted to the Mayor's Committee	0	Minutes of Mayor's Committee	Stand-Alone	Number			0	0	0%
Municipal Manager	Communicate effectively with the public	Ensure good governance	Monitor the functioning of the Ward Committees and report on challenges and successes experienced during the quarter to the Mayor's Committee on a quarterly basis in a combined report covering all wards	Number of reports submitted to the Mayor's Committee on the functioning of the Ward Committees	0	Minutes of the Mayor's Committee	Accumulative	Number	[08] Strategic Manager: With the appointment of the new Head Strategic Services, a report was not possible in the first quarter. The report will be submitted in October 2024 (September 2024)	[08] Strategic Manager: A report will be submitted in October 2024 (September 2024)	1	1	0%
Municipal Manager	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Number of funding applications submitted to support strategic / operational initiatives to external funding sources and report bi-annually to the Mayor's Committee	Number of reports submitted to the Mayor's Committee on the funding applications submitted and efforts made to obtain	0	Minutes of the Mayor's Committee	Accumulative	Number			0	0	0%
Municipal Manager	To create an efficient, effective, economic and accountable administration	Ensure good governance	Monitor the spending on overtime on a quarterly basis through the Formal Directors meeting by creating a quarterly standing order on Formal Directors meeting and ensure quarterly monitoring	Number of discussions / monitoring at Formal Directors meeting on the spending on overtime	0	Minutes of Formal Directors Meeting	Accumulative	Number	[0] Municipal Manager: The monitoring of the spending of overtime from the Formal Directors agendas, a report was not possible in the Formal Directors meeting of August 2024 and September 2024 (September 2024)	[0] Municipal Manager: None required (September 2024)	1	1	0%

Summary of Results: Municipal Manager

MPs Not Yet Applicable	MPs with no targets or actuals in the selected period	1
MPs Not Met	75.000% <= Actual/Target <= 74.999%	1
MPs Almost Met	75.000% <= Actual/Target <= 99.999%	2
MPs Met	Actual meets Target (Actual/Target = 100%)	4
GO	100.000% <= Actual/Target <= 149.999%	0
MPs Exceeds Well Met	150.000% <= Actual/Target	0
Total MPs:		21

Strategic Services

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024			
									Performance Comment	Corrective Measures	Original Target	Target	Actual	
Strategic Services	To facilitate an environment for the creation of jobs and small businesses	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Facilitate the development of a new Municipal Strategy for Bargains Municipality and submit to Economic Portfolio Committee before 30 June 2024	Number of Economic Strategy for Bargains Municipality and submit to Economic Portfolio Committee submitted before 30 June 2024	0	Minutes of Economic Portfolio Committee	Carry Over	Number				0	0	0%

Summary of Results: Strategic Services

MPs Not Yet Applicable	MPs with no targets or actuals in the selected period	1
MPs Not Met	75.000% <= Actual/Target <= 74.999%	0
MPs Almost Met	75.000% <= Actual/Target <= 99.999%	0
MPs Met	Actual meets Target (Actual/Target = 100%)	0
GO	100.000% <= Actual/Target <= 149.999%	0
MPs Exceeds Well Met	150.000% <= Actual/Target	0
Total MPs:		1

Corporate Services

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024		
									Performance Comment	Corrective Measures	Original Target	Target	Actual
Corporate Services	To budget strategically	Strengthen Financial Sustainability	The percentage of the Corporate Services Budget actually spent on capital projects as at 30 June 2025 (Actual amount budgeted for capital projects) / Total amount budgeted for capital projects) x 100	% of Capital budget spent as at 30 June 2025/Actual amount spent on capital projects / Total amount budgeted for capital projects) x 100	95%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement compiled from VESTA Financial System each month (September 2024)	Last Value	Percentage	[0124] Director Corporate Services: Total budget: R 1 020 000.00 Total Expenditure: R 359 920.78 Percentage spending: 36% (September 2024)	[0124] Director Corporate Services: None (September 2024)	15%	15%	36%
Corporate Services	To provide a transparent and corruption free municipality	Ensure good governance	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions indicated in terms of the Anti-Fraud and Corruption Policy	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Alone	Percentage	[0125] Director: Corporate Services: Monthly reports submitted to Corporate Services Committee. No transgressions relating to Fraud and Corruption occurred (September 2024)	[0125] Director: Corporate Services: None (September 2024)	100%	100%	100%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	95% of training budget spent by 30 June 2025 to implement the Work Place Skills Plan (Total amount spent on training/Total amount budgeted x 100)	% of the training budget spent by 30 June 2025 to implement the Work Place Skills Plan	95%	Monthly Trial Balance Report & Quarterly Budget Statement	Last Value	Percentage			0%	0%	0%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Develop an annual departmental strategy for Human Resources, and submit to Portfolio Committee by 31 October 2024	No of strategies submitted to Portfolio Committee by 31 October 2024	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number			0	0	0%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Develop an annual departmental strategy for Planning and Development and submit to Portfolio Committee by 31 October 2024	No of strategies submitted to Portfolio Committee by 31 October 2024	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number			0	0	0%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Develop an annual departmental strategy for Administration and Legal Services and submit to Portfolio Committee by 31 October 2024	No of strategies submitted to Portfolio Committee by 31 October 2024	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number			0	0	0%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure the 2023/24 evaluation of the performance of all staff in the Directorate with performance contracts on an annual basis according to the agreed upon performance contracts before 31 December 2024	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 31 December 2024	100%	System generated evaluation report of evaluation session of each staff member in the Directorate with a performance contract	Stand-Alone	Percentage			0%	0%	0%
Corporate Services	Conserve and manage the natural environment and mitigate the impacts of climate change	Sustainable Service Delivery	Ensure public environmental awareness and education bi-annually	Number of reports submitted to the Portfolio Committee regarding environmental awareness and education conducted with the public bi-annually	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number			0	0	0%
Corporate Services	A customer centred approach to everything	Ensure good governance	100% of all complaints registered on the complaint system are being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	% of complaints registered on the complaint system being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	100%	Minutes of Corporate Services Portfolio Committee meetings and IMS Complaint Report	Stand-Alone	Percentage	[025] Manager Administration and Legal Services: No complaints lodged against Corporate Services Directorate (September 2024)	[025] Manager Administration and Legal Services: None (September 2024)	100%	100%	100%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure that selection and recruitment processes are completed within one calendar month after date of interview	Percentage of vacancies which has been completed within one month after date of the interview	0%	Minutes of Corporate Services Portfolio Committee and Human Resources Report	Stand-Alone	Percentage	[0121] Human Resources Manager: All selection and recruitment processes were completed within one calendar month after date of interview (September 2024)	[0121] Human Resources Manager: None (September 2024)	100%	100%	100%
Corporate Services	Provide a transparent and corruption free municipality	Ensure good governance	Ensure that disciplinary hearings commenced within 3 months from the date of decision to institute disciplinary hearing	Percentage of disciplinary hearings that took place within 3 months	4%	Minutes of Corporate Services Portfolio Committee and Human Resources Report	Stand-Alone	Percentage	[0132] Human Resources Manager: All disciplinary hearings commenced within 3 months from the date of decision to institute disciplinary hearing (September 2024)	[0132] Human Resources Manager: None (September 2024)	100%	100%	100%
Corporate Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Submission of Workplace Skills Plan and Annual Training Report to UDETA in accordance with relevant legislation by 30 April 2025	Number of Workplace Skills Plan and Annual Training Reports submitted to UDETA in accordance with relevant legislation by 30 April 2025	0	Workplace Skills Plan and Annual Training Report submitted	Carry Over	Number			0	0	0%
Corporate Services	Ensure transparency in financial management by ensuring that all financial records are accurate, reliable and timely	Ensure good governance	Ensure risk mitigation by bi-annually updating of risk registers, controls and action plans	Number of risk assessments conducted	0	Submission of risk registers by Director Corporate Services	Carry Over	Number			0	0	0%
Corporate Services	A customer centred approach to everything	Ensure good governance	Submit a quarterly report on the Procurement Plan of the Corporate Services Directorate for the 2024/25 financial year to the Corporate Services Portfolio Committee	Number of reports submitted to the Corporate Services Portfolio Committee on the Procurement Plan and Virements of the Directorate: Corporate Services	0	Minutes of Corporate Services Portfolio Committee and Payment certificates	Accumulative	Number	[0136] Director Corporate Services: Procurement plan was submitted to the following: * Portfolio Corporate Services Committee: 03 September 2024 (September 2024)	[0136] Director Corporate Services: None (September 2024)	1	1	100%
Corporate Services	To budget strategically	Strengthen Financial Sustainability	Ensure that capital projects budgeted for are completed within the budgeted financial year(s) and submit progress reports to Corporate Services Portfolio Committee	% of capital projects budgeted for within the budgeted financial year(s) completed	0%	Minutes of Corporate Services Portfolio Committee and Payment certificates	Carry Over	Percentage			0%	0%	0%
Corporate Services	To budget strategically	Strengthen Financial Sustainability	Ensure that the Virement Policy is implemented and submit reports to the Corporate Services Portfolio Committee	% of virements in line with the Virement Policy's criteria as stipulated in the Virement Policy	0%	Minutes of Corporate Services Portfolio Committee and Report on Virements	Stand-Alone	Percentage	[0138] Director Corporate Services: Report was submitted to the Corporate Portfolio Committee on 03 September 2024 (September 2024)	[0138] Director Corporate Services: None (September 2024)	100%	100%	100%
Corporate Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure the mid-year evaluation of the 2024/25 performance of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 31 March 2025	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 31 March 2025	0%	System generated evaluation report of evaluation session of each staff member in the Directorate with a performance contract	Stand-Alone	Percentage			0%	0%	0%
Corporate Services	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Number of funding applications submitted to support strategic / operational initiatives to external funding sources and report bi-annually to the Mayor's Committee	Number of reports submitted to the Mayor's Committee on the funding applications submitted and efforts made to obtain	0	Minutes of the Mayor's Committee	Accumulative	Number			0	0	0%
Corporate Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Ensure good governance	Manage the spending of overtime within the approved budget and report quarterly to the Mayor's Committee via the Standing Committee	Number of reports submitted to MAYCO via the Standing Committee	0	Minutes of Mayor's Committee	Accumulative	Number	[0] Director Corporate Services: Report was submitted to the following committees: * Portfolio Corporate Services Committee: 03 September 2024, and * Mayor's Committee: 25 September 2024 (September 2024)	[0] Director Corporate Services: None (September 2024)	1	1	100%
Corporate Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Report on the status quo of all Bargain Municipal policies to MAYCO by submitting a register of policies including approval dates and expiry dates (where applicable)	Number of reports submitted to MAYCO via the Standing Committee	0	Minutes of Mayor's Committee	Stand-Alone	Number			0	0	0%
Corporate Services	A customer centred approach to everything	Ensure good governance	Monitor the implementation of customer care by submitting a quarterly report on the matter to MAYCO	Number of reports submitted to MAYCO via the Standing Committee	0	Minutes of Mayor's Committee	Accumulative	Number	[0] Director Corporate Services: Customer Care report was submitted to the Mayor's Committee on 25 September 2024 (September 2024)	[0] Director Corporate Services: None (September 2024)	1	1	100%

Summary of Results: Corporate Services

MPs Not Yet Applicable	MPs with no targets or actuals in the selected period	13
MPs Not Met	75.000% <= Actual/Target <= 74.999%	0
MPs Almost Met	75.000% <= Actual/Target <= 99.999%	0
MPs Met	Actual meets Target (Actual/Target = 100%)	9
GO	100.000% <= Actual/Target <= 149.999%	0
MPs Exceeds Well Met	150.000% <= Actual/Target	0
Total MPs:		22

Financial Services

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024		
									Performance Comment	Corrective Measures	Original Target	Target	Actual

Financial Services	Improve the regulatory environment for ease of doing business	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Conduct 1 series of workshops in the 3 major financial business areas in compliance with municipal SCM regulation requirements to promote business opportunities in Barghwer Municipal Area through the municipal budget by 31 December 2024	Number of reports submitted for the completion of compliance with SCM regulation requirements by 31 December 2024	1	Attendance register of workshops conducted	Carry Over	Number				0	0	0
Financial Services	To grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Submit a bi-annual report for the writing off of unrecoverable debt to the Finance Portfolio Committee by December 2024 and June 2025	Number of reports submitted for the writing off of unrecoverable debt to Mayor and Council	2	Minutes of following Financial Portfolio Committee	Accumulative	Number				0	0	0
Financial Services	To grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Submit a payment percentage of 96% as at 30 June 2025 (Gross Debtors Closing Balance + Bilged Revenue - Gross Debtors Opening Balance + Bad Debts Written Off (Bilged Revenue) + 100)	Payment % as at 30 June 2025 (Gross Debtors Closing Balance + Bilged Revenue - Gross Debtors Opening Balance + Bad Debts Written Off (Bilged Revenue) + 100)	96%	Minutes of the following Finance Portfolio Committee and Revenue Management Report. Final must be submitted to the AFS	Last Value	Percentage	[0159] Accountant: Credit Control: Target met (September 2024)			60%	60%	91.76%
Financial Services	To provide a transparent, ethical and corruption free municipality	Ensure good governance	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of identified transgressions initiated in terms of the Anti-Fraud and Corruption Policy	100%	Quarterly reports to Portfolio Committee or EAC when applicable	Stand-Alone	Percentage	[0160] Director: Financial Services: Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy (1166) (September 2024)	[0160] Director: Financial Services: An investigation into allegations of misconduct and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy (1166) currently in process. Mr. Clackson however did hand in his resignation on 15 October 2024 (September 2024)		100%	100%	100%
Financial Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure the evaluation of the performance of all staff in the Directorate with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2025	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 30 June 2025	100%	System generated evaluation report of evaluation session of each staff member in the Directorate with a performance contract	Last Value	Percentage				0%	0%	0%
Financial Services	A customer centred approach to everything	Ensure good governance	Ensure that all complaints about municipal accounts and related services are submitted through the Collaborator system and report to the Finance Portfolio Committee on a quarterly basis	Number of reports submitted to Finance Portfolio Committee on complaints about municipal accounts and related services submitted through the Collaborator system	0	Minutes of Finance Portfolio Committee and Collaborator report	Accumulative	Number	[0163] Director: Financial Services: Ensure that all complaints about municipal accounts and related services are submitted through the Collaborator system and report to the Finance Portfolio Committee on a quarterly basis (1169) (September 2024)			1	1	1
Financial Services	A customer centred approach to everything	Ensure good governance	Submit a quarterly report on the Procurement Plan of the Finance Directorate for the 2024/25 financial year to the Finance Portfolio Committee	Number of reports submitted to the Finance Portfolio Committee on the Procurement Plan of the Finance Directorate	0	Minutes of Finance Portfolio Committee and Procurement Plan	Accumulative	Number	[0164] Director: Financial Services: Submit a quarterly report on the Procurement Plan of the Finance Directorate for the 2024/25 financial year to the Finance Portfolio Committee (1170) (September 2024)			1	1	1
Financial Services	To budget strategically	Strengthen Financial Sustainability	Submit a quarterly report to the Finance Portfolio Committee on the Procurement Plan for the 2024/25 financial year of all the Directorates	Number of reports on the Procurement Plan of all the Directorates submitted to the Finance Portfolio Committee	0	Minutes of Finance Portfolio Committee and Supply Chain Implementation Report	Accumulative	Number	[0165] Director: Financial Services: Submit a quarterly report to the Finance Portfolio Committee on the Procurement Plan for the 2024/25 financial year of all the Directorates. (1173) (September 2024)			1	1	1
Financial Services	Ensure all policies and systems in Barghwer Municipality support poverty alleviation	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Conduct an annual roadshow by May 2025 in each town for judgments, with specific attention to the pensioners, and submit report to Finance Portfolio Committee	Number of annual roadshows conducted by May 2025	1	Minutes of Finance Portfolio Committee	Stand-Alone	Number				0	0	0
Financial Services	To budget strategically	Sustainable Service Delivery	95% of the capital budget of Directorate: Financial Services spent by 30 June 2025 (Total amount spent/Total allocation received)x100	% of capital budget of Directorate: Financial Services spent by 30 June 2025	95%	Monthly Budget Statement-transfers expenditure (Table C7) of Section 71-in Year Monthly & Quarterly Budget Statement and Procurement Plan	Last Value	Percentage	[0167] Director: Financial Services: 95% of the capital budget of Directorate: Financial Services spent by 30 June 2025 (Total amount spent/Total allocation received)x100 (1175) (September 2024)	[0167] Director: Financial Services: shadow costs amounted to R205445 at the end of September 2024 (September 2024)		15%	15%	9.71%
Financial Services	Provide a transparent and corruption free municipality	Ensure good governance	Ensure risk mitigation by bi-annually updating of risk registers, controls and accountability	Number of risk assessments conducted	2	Submission of risk registers by Director Financial Services	Carry Over	Number				0	0	0
Financial Services	To budget strategically	Strengthen Financial Sustainability	95% of capital projects budgeted for within the budgeted financial year(s) completed	% of capital projects budgeted for within the budgeted financial year(s) completed	95%	Minutes of Financial Services Portfolio Committee and Payment certificates	Carry Over	Percentage				0%	0%	0%
Financial Services	To budget strategically	Strengthen Financial Sustainability	Ensure that the Viemont Policy is implemented and reported on quarterly	% of writements in line with the Viemont Policy's criteria as stipulated in the Viemont Policy	100%	Minutes of Financial Services Portfolio Committee and Report on VeriMots	Stand-Alone	Percentage	[0170] Director: Financial Services: Ensure that the Viemont Policy is implemented and reported on quarterly (1176) (September 2024)			100%	100%	100%
Financial Services	Ensure transparency in financial management by ensuring that all financial records are accurate, reliable and timely	Strengthen Financial Sustainability	Submission of the Annual Financial Statements submitted to the Auditor-General by end August 2024	One Annual Financial Statements submitted by the Auditor-General by end August 2024	0	Annual Financial Statements and e-mail correspondence to the Auditor-General	Stand-Alone	Number	[0] Director Finance: Submission of the Annual Financial Statements submitted to the Auditor-General by end August 2024 (1180) (September 2024)			1	1	1
Financial Services	Accountable leadership supported by professional and skilled administration	Ensure good governance	Effective Management and supervision of the SDBIP on the KPIs of sub-directorate: SCM and Expenditure	90 % of the KPIs of the sub-directorate have been met as per light dashboard report	0%	Updated SDBIP report	Stand-Alone	Percentage	[0] Manager Expenditure: Effective Management and supervision of the SDBIP on the KPIs of sub-directorate: SCM and Expenditure (September 2024)			90%	90%	90%
Financial Services	Accountable leadership supported by professional and skilled administration	Ensure good governance	Effective Management and supervision of the SDBIP on the KPIs of sub-directorate: Manager BTO	90 % of the KPIs of the sub-directorate have been met as per light dashboard report	0%	Updated SDBIP report	Stand-Alone	Percentage	[0] Manager: Budget and Treasury Officer: 90 % of the KPIs of sub-directorate: Manager BTO have been met as per light dashboard report (September 2024)			90%	90%	90%
Financial Services	Accountable leadership supported by professional and skilled administration	Ensure good governance	Effective Management and supervision of the SDBIP on the KPIs of sub-directorate: Manager Income	90 % of the KPIs of the sub-directorate have been met as per light dashboard report	0%	Updated SDBIP report	Stand-Alone	Percentage	[0] Manager: Income: Effective Management and supervision of the SDBIP on the KPIs of sub-directorate: Manager Income (September 2024)			90%	90%	90%
Financial Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Submit a reviewed long term financial plan to the CFO by end October 2024	Reviewed long term financial plan submitted.	0	Reviewed long term financial plan	Stand-Alone	Number				0	0	0
Financial Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	80% of the total operational budget for the Directorate Financial Services spent by 30 June 2025 (Total actual operational expenditure for the Directorate divided by the total approved operational budget for the Directorate)x100	% of operational budget of the Directorate Financial Services spent by 30 June 2025	0%	Monthly Budget Statements	Carry Over	Percentage	[0] Director Finance: 80% of the total operational budget for the Directorate Financial Services spent by 30 June 2025 (Total actual operational expenditure for the Directorate divided by the total approved operational budget for the Directorate)x100 (1184) (September 2024)			10%	10%	16.41%
Financial Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Limit water losses to 12% by 30 June 2025 (Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (including Free basic water) / Number of Kilolitres Water Purchased or Purified x 100)	% of water losses 12 % or less by 30 June 2025 (Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (including Free basic water) / Number of Kilolitres Water Purchased or Purified x 100)	0%	Relevant note in Annual Financial Statements for the year ended 30 June 2025	Reverse Last Value	Percentage				0%	0%	0%
Financial Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Unaccounted for electricity to 10% by 30 June 2025 (Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity) / Number of Electricity Units Purchased and/or Generated) x 100)	% unaccounted for electricity by 30 June 2025 (Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity) / Number of Electricity Units Purchased and/or Generated) x 100)	0%	Relevant note in Annual Financial Statements for the year ended 30 June 2025	Reverse Last Value	Percentage				0%	0%	0%
Financial Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Manage the spending of overtime within the approved budget and report quarterly to the Mayor/Council via the Standing Committee	Number of reports submitted to the Mayor/Council via the Standing Committee	0	Minutes of Mayor/Council	Accumulative	Number	[0] Director Finance: Manage the spending of overtime within the approved budget and report quarterly to the Mayor/Council via the Standing Committee (1184) (September 2024)			1	1	1
Financial Services	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Strengthen Financial Sustainability	Number of funding applications submitted to support strategic / operational initiatives to external funding sources and report bi-annually to the Mayor/Council	Number of reports submitted to the Mayor/Council on the funding applications submitted and efforts made to obtain	0	Minutes of the Mayor/Council	Accumulative	Number				0	0	0
Financial Services	To budget strategically, grow and diversify our revenue and ensure value for money-services	Strengthen Financial Sustainability	Communicate effectively with the Mayor/Council on a writing off of unrecoverable debt by submitting a bi-annual report to the Mayor/Council via the Standing Committee by the end of October 2024 and April 2025	Number of reports submitted to the Mayor/Council on the writing off of unrecoverable debt before the end of October 2024 and April 2025	0	Minutes of the Mayor/Council	Accumulative	Number				0	0	0

Summary of Results: Financial Services			
KPI	Target	Actual	Variance
KPI Not Yet Applicable	KPIs with no targets or actuals in the unselected period		-11
A	95% Not Met	95% Actual/Target <= 74.999%	-1
B	90% Not Met	75.000% <= Actual/Target <= 89.999%	4
C	85% Not Met	Actual meets Target (Actual/Target = 100%)	10
D	80% Not Met	100.000% <= Actual/Target <= 149.999%	20
E	75% Not Met	150.000% <= Actual/Target	21
Total KPIs			

Responsible Director or	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024		Overall Performance for Quarter ending September 2024 to Quarter ending September 2024		
									Performance Comment	Committee Measures	Original Target	Actual	
Community Services	To promote healthy life styles through the provision of sport, recreational and other facilities and opportunities	Empowering people through innovation	95% spend of library grant by 30 June 2025 (1.0 approved business plan. (Actual amount spent/Total budgeted)x100)	% of library grant spent by 30 June 2025	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Last Value	Percentage	[0176] Head Library Services: MRF and Conditional Grant: R839 400.00 (Expenditure: R1 200 181.88 (September 2024)	[0176] Head Library Services: None required (September 2024)	10%	24.31%	
Community Services	To budget strategically	Strengthen Financial Sustainability	Collect 95% of budgeted income by 30 June 2025 for speeding fines (Excl budgeted debt provision) (Actual amount collected/total amount budgeted)x 100)	% of budgeted income for speeding fines collected by 30 June 2025	95%	Detailed Excel Report	Last Value	Percentage			0%	0%	
Community Services	To budget strategically	Strengthen Financial Sustainability	Collect 95% of budgeted income by 30 June 2025 for resorts (Excl budgeted debt provision)(Actual amount collected/total amount budgeted)x100	% of budgeted income for resorts collected by 30 June 2025	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Last Value	Percentage	[0184] Director Community Services: none required (August 2024) [0184] Director Community Services: Budget: R 6 141 000 Expenditure: R 1 707 218.88 (September 2024)	[0184] Director Community Services: None required (September 2024)	10%	27.84%	
Community Services	To provide a transparent and corruption free municipality	Ensure good governance	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions initiated in terms of the Anti-Fraud and Corruption Policy	100%	Quarterly reports to Portfolio Committee or EAC when applicable	Stand-Alone	Percentage	[0185] Director Community Services: No corruption and dishonesty took place in the Directorate Community Services for the period 1 July 2024 - 30 September 2024 in terms of the Anti-Fraud and corruption policy. (September 2024)	[0185] Director Community Services: None required (September 2024)	100%	100%	
Community Services	To promote a safe environment for all who live in Barghwer	Empowering people through innovation	Develop 2 Disaster Management Contingency Plans and submit to Portfolio Committee by 30 May 2025	Number of Disaster Management Contingency Plans developed and submitted to Portfolio Committee by 30 May 2025	1	Minutes of Community Services Portfolio Committee and Disaster Management Contingency Plans	Accumulative	Number				0	0
Community Services	To promote a safe environment for all who live in Barghwer	Empowering people through innovation	Review at least 5 by laws and submit to Council by 30 June 2025	Number of by-laws reviewed and submitted to Council by 30 June 2025	0	Minutes of Council meeting	Carry Over	Number				0	0
Community Services	To budget strategically	Strengthen Financial Sustainability	% of Capital budget spent as at 30 June 2025: (Actual amount spent on capital projects/Total amount budgeted for capital projects) x100	% of Capital budget spent as at 30 June 2025 (Actual amount spent on capital projects/Total amount budgeted for capital projects) x100	90%	Detailed Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage	[0186] Director Community Services: Budget: R 7 845 030.00 Expenditure: R 312 376.22 (The Directorate faced the following challenges regarding capital projects: 1. Tendered, but were non-responsive which implies that new tender processes had to be followed. 2. Formal Questions still in process to be evaluated. 3. Tendered amounts are much higher than the available budget. 4. SCM does not have sufficient capacity to speedily process tenders and formal Questions. (September 2024)	[0186] Director Community Services: The Directorate has commenced with all the necessary procurement processes and the capital spending will be fast-tracked in the next quarter of this financial year. (September 2024)	10%	10%	4.53%

Community Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure the evaluation of the performance of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 30 June 2025	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 30 June 2025	100%	System generated evaluation report of evaluation session of each staff member in the Directorate with a performance contract	Last Value	Percentage		0%	0%	0%	
Community Services	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Strengthen Financial Sustainability	Submit one (1) business plan to external stakeholders to obtain external funding by 28 February 2025	Number of business plans submitted to external stakeholders to obtain external funding by 28 February 2025	4	Copy of applications submitted	Carry Over	Number		0	0	0	
Community Services	A customer centred approach to everything	Ensure good governance	Submit a quarterly report on the Procurement Plan of Community Services for the 2024/25 financial year to the Finance Portfolio Committee	Number of reports submitted to the Community Services Portfolio Committee on the Procurement Plan of Community Services Directorate	4	Minutes of Community Services Portfolio Committee and Procurement Plan	Accumulative	Number	[2]194 Director Community Services: The Procurement Plan for the period 1 July 2024 - 30 September 2024 was submitted to the Community Services Committee meeting on 9 October 2024. (September 2024)	[2]194 Director Community Services: None required. (September 2024)	1	1	1
Community Services	A customer centred approach to everything	Ensure good governance	100% of all complaints registered on IMS are being attended to within the Directorate based on clients service charter (This does not include complaints related private own properties)	% of complaints registered on IMS being attended to within the Directorate and completed based on client services charter	100%	IMS Complaints Report	Stand-Alone	Percentage	[2]195 Director Community Services: All complaints registered for the period 1 July 2024 - 30 September 2024 has been completed. (September 2024)	[2]195 Director Community Services: None required. (September 2024)	100%	100%	100%
Community Services	To budget strategically	Strengthen Financial Sustainability	Ensure that capital projects budgeted for are 95 % completed within the budgeted financial year and submit progress reports to Community Services Portfolio Committee	% of capital projects budgeted for within the budgeted financial year(s) completed	0%	Minutes of Community Services Portfolio Committee and Payment certificates	Carry Over	Percentage		0%	0%	0%	
Community Services	To budget strategically	Strengthen Financial Sustainability	Ensure that the Verment Policy is implemented and submit reports to the Community Services Portfolio Committee	% of verments in line with the Verment Policy's criteria as stipulated in the Verment Policy	0%	Minutes of Community Services Portfolio Committee and Report on Verments	Stand-Alone	Percentage	[2]196 Director Community Services: The Verment report for the period 1 July 2024 - 30 September 2024 was submitted to the Community Services Committee on 9 October 2024. (September 2024)	[2]196 Director Community Services: None required. (September 2024)	100%	100%	100%
Community Services	Develop, manage and regulate the built environment	Sustainable Service Delivery	Submit an bi-annual report to the Community Services Portfolio Committee on the progress of the Title Deed Restoration Programme.	Number of reports submitted to Portfolio Committee by 31 December 2024 and 30 June 2025 respectively.	0	Minutes of Community Services Portfolio Committee	Accumulative	Number	[2] Human Settlements Head: Submit an bi-annual report to the Community Services Portfolio Committee on the progress of the Title Deed Restoration Programme. July 2024	[2] Human Settlements Head: Submit an bi-annual report to the Community Services Portfolio Committee on the progress of the Title Deed Restoration Programme. (11/01 August 2024)	0	0	0
Community Services	Conserve and manage the natural environment and mitigate the impacts of climate change	Promote a safe, healthy, educated and integrated community	Develop a tree maintenance management policy for the whole Bergvliet Municipal Area and submit to Community Services Portfolio Committee by 31 March 2025	Number of tree maintenance management policies developed and submitted to Community Services Portfolio Committee	0	Minutes of Community Services Portfolio Committee	Stand-Alone	Number			0	0	0
Community Services	To promote a safe environment for all who live in Bergvliet	Promote a safe, healthy, educated and integrated community	Submit a bi-annual report on the progress made with the review of the Disaster Management Plan for the Portfolio Committee	Number of reports submitted to the Community Services Portfolio Committee	0	Minutes of Community Services Portfolio Committee	Accumulative	Number			0	0	0
Community Services	To develop, manage and regulate the built environment	Sustainable Service Delivery	Submit a Human Settlements project funding application to the Department of Infrastructure before 30 June 2025	Number of Human Settlements project funding applications submitted by 30 June 2025	0	Submitted funding application	Stand-Alone	Number	[2] Human Settlements Head: Submit a Human Settlements project funding application to the Department of Infrastructure before 30 June 2025 (11/11 July 2024)	[2] Human Settlements Head: Submit a Human Settlements project funding application to the Department of Infrastructure before 30 June 2025 (11/11 August 2024)	0	0	0
Community Services	Create an efficient, effective, economic and accountable administration	Ensure good governance	Manage the approval of quarters within the approved budget and report quarterly to the Mayoral Committee via the Standing Committee	Number of reports submitted to the MAYCO via the Standing Committee	0	Minutes of Mayoral Committee	Accumulative	Number	[2] Director Community Services: The report for the period 1 July 2024 - 30 September 2024 was submitted to the Executive Mayoral Committee on 22 October 2024. (September 2024)	[2] Director Community Services: None required. (September 2024)	1	1	1
Community Services	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Number of funding applications submitted to support strategic / operational initiatives by external funding sources and report bi-annually to the Mayoral Committee	Number of reports submitted to the Mayoral Committee on the funding applications submitted and efforts made to obtain	0	Minutes of the Mayoral Committee	Accumulative	Number			0	0	0
Community Services	To promote a safe environment for all who live in Bergvliet	Sustainable Service Delivery	Plan and conduct twenty (20) roadblocks from 1st to 30 June 2025 and report on the outcome thereof to MAYCO	Number of roadblocks held before 30 June 2025 as reflected in a report to MAYCO	0	Minutes of the Mayoral Committee	Accumulative	Number	[2] Director Community Services: No roadblocks were held during July 2024 - (July 2024)	[2] Director Community Services: No roadblocks were planned for July 2024 due to other operational responsibilities. (July 2024)	5	5	5
Community Services	To promote a safe environment for all who live in Bergvliet	Sustainable Service Delivery	Monitor the effective operations in the Active Box and provide crime prevention tactics to MAYCO on the operations of the CCTV cameras in Bergvliet Municipal Area of jurisdiction, by submitting a quarterly report	Number of reports submitted to the MAYCO via the Standing Committee	0	Minutes of the Mayoral Committee	Accumulative	Number	[2] Director Community Services: Four roadblocks were held during August 2024. (August 2024)	[2] Director Community Services: Five roadblocks were held during September 2024. (September 2024)	1	1	1
Community Services	To promote a safe environment for all who live in Bergvliet	Sustainable Service Delivery	Monitor the effective traffic calming measures (by issuing camera speed tickets) and provide operational information to MAYCO on the breakdown of traffic fines by speed cameras in Bergvliet Municipal Area of jurisdiction, by submitting a quarterly report	Number of reports submitted to the MAYCO via the Standing Committee	0	Minutes of the Mayoral Committee	Accumulative	Number	[2] Director Community Services: The report for the period 1 July 2024 - 30 September 2024 was submitted to the Executive Mayoral Committee on 22 October 2024. (September 2024)	[2] Director Community Services: None required. (September 2024)	1	1	1
Community Services	Develop, manage and regulate the built environment	Sustainable Service Delivery	The effective implementation of the maintenance plan for public parks/ public open spaces and reporting thereof to the MAYCO on a bi-annual basis.	Number of reports submitted to the MAYCO via the Standing Committee	0	Minutes of the Mayoral Committee	Accumulative	Number			0	0	0
Community Services	Promote a safe environment for all who live in Bergvliet Municipal Area	Empowering people through innovation	Compile a festive season preparation plan and submit to the Municipal Manager for approval before 31 October 2024	Number of festive preparations plans submitted to the Municipal Manager for approval before 31 October 2024	0	Number of approved plans signed off by the Municipal Manager	Carry Over	Number			0	0	0

Summary of Results: Community Services

Key Performance Indicator	Target	Actual	Variance
MPs Not Yet Appointed	MPs with no targets or actuals in the unstarted period	11	
MP Not Met	0% <= Actual/Target <= 74.999%	0	
MP Almost Met	75.000% <= Actual/Target <= 89.999%	0	
MP Met	Actual meets Target (Actual/Target >= 90%)	7	
MP Over Met	100.000% <= Actual/Target <= 149.999%	1	
MP Exceeds Goal Met	150.000% <= Actual/Target	2	
Total MPs		21	

Technical Services

Responsible Director	Strategic Objective	Strategic Goal	KPI Name	Description of Unit of Measurement	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending September 2024			Overall Performance for Quarter ending September 2024 to Quarter ending September 2024				
									Performance Comment	Corrective Measures	Original Target	Target	Actual	Target	Actual	Variance
Technical Services	To develop and provide sustainable bulk infrastructure within the climate change risks	Sustainable Service Delivery	Limit water losses to 12% by 30 June 2025 (Number of Kilolitre Water Purchased or Purified minus Number of Kilolitre Water Sold (including Free basic water) / Number of Kilolitre Water Purchased or Purified <= 12%)	% of water losses 12 % or less by 30 June 2025 (Number of Kilolitre Water Purchased or Purified minus Number of Kilolitre Water Sold (including Free basic water) / Number of Kilolitre Water Purchased or Purified <= 12%)	12%	Relevant note in Annual Financial Statements for the year ended 30 June 2025	Revised Last Value	Percentage			0%	0%	0%			
Technical Services	To develop and provide sustainable bulk infrastructure within the climate change risks	Sustainable Service Delivery	Limit unaccounted for electricity to 20% by 30 June 2025 (Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl. Free basic electricity) / Number of Electricity Units Purchased and/or Generated <= 20%)	% of unaccounted for electricity by 30 June 2025 (Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl. Free basic electricity) / Number of Electricity Units Purchased and/or Generated <= 20%)	20%	Relevant note in Annual Financial Statements for the year ended 30 June 2025	Revised Last Value	Percentage			0%	0%	0%			
Technical Services	To develop and provide sustainable bulk infrastructure within the climate change risks	Sustainable Service Delivery	95 % of MIG conditional grant spent by 30 June 2025 to upgrade infrastructure. (Total amount spent/ Total amount allocated)<=95%	% of MIG conditional grant spent by 30 June 2025	95%	MIG report to signed by CFP and MM and send to Provincial MIG office and CDOTA	Last Value	Percentage			0%	0%	0%			
Technical Services	Maintain existing bulk infrastructure and services	Sustainable Service Delivery	95 % of conditional road maintenance operational grant spent by 30 June 2025 (Total amount spent/ Total allocation received)<=95% as budgeted in the Bergvliet Municipality Operational Budget	% of conditional road maintenance operational grant spent by 30 June 2025	95%	Annual submissions of claims to Department of Public Works before 30 June 2024	Last Value	Percentage			0%	0%	0%			
Technical Services	To develop and provide sustainable bulk infrastructure within the climate change risks	Sustainable Service Delivery	95% of the capital budget of Directorate: Technical Services spent by 30 June 2025 (Total amount spent/Total allocation received)<=95%	% of capital budget of Directorate: Technical Services spent by 30 June 2025	95%	Monthly Budget Statement-transfers expenditure (Table C7) of Section 71 in Year Monthly & Quarterly Budget Statement	Last Value	Percentage	[2]143 Director: Technical Services: Target met due to late submission of the completion certificate. (September 2024)	[2]143 Director: Technical Services: Certificate was submitted late. The submission requirements was given through to ensure that certificates are submitted by the 25th for timely payment. (September 2024)	15%	15%	8.84%			
Technical Services	To budget strategically	Strengthen Financial Sustainability	Ensure the implementation of the annual Procurement Plan and submit reports to the Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee on the implementation of the Procurement Plan	12	Minutes of Technical Portfolio Committee and Procurement Plan	Accumulative	Number	[2]144 Director: Technical Services: Procurement Plan for Quarter 1 was submitted to the Technical Portfolio Committee meeting that took place on Thursday 10 October 2024. (September 2024)		2	2	2			
Technical Services	Conserve and manage the natural environment and mitigate the impacts of climate change	Sustainable Service Delivery	Conduct 2 public awareness initiatives on recycling to reduce households waste	Number of awareness initiatives	2	Pamphlets & notices distributed	Accumulative	Number			0	0	0			
Technical Services	Conserve and manage the natural environment and mitigate the impacts of climate change	Sustainable Service Delivery	95% water quality level obtained as per SANS 242 physical & micro parameters as at 31 December 2024 and 30 June 2025	% water quality level as at 31 December 2024 and 30 June 2025	95%	Monthly Supply System Drinking Water Quality Performance Report & Equal Summary of Drinking Water Quality	Last Value	Percentage			0%	0%	0%			
Technical Services	To develop and provide sustainable bulk infrastructure within the climate change risks	Sustainable Service Delivery	Sign SLA's for each development to facilitate an environment conducive to infrastructure development in partnership with the developer and/or investors. Signed SLA's total number of developments where SLA's are required	% of developments with Signed SLA's with developers and/or investors	100%	Signed SLA's	Stand-Alone	Percentage			0%	0%	0%			
Technical Services	A customer centred approach to everything	Ensure good governance	100% of all complaints registered on IMS are being attended to within the Directorate based on clients service charter	% of complaints registered on IMS being attended to within the Directorate and completed based on client services charter	100%	Minutes of Technical Portfolio Committee and IMS report	Stand-Alone	Percentage	[2]145 Director: Technical Services: 100% of all complaints registered on the Collaborator system has been attended to. Complaints report submitted to the Technical Portfolio Meeting that will took place on the 10 October 2024. (September 2024)	[2]145 Director: Technical Services: None required. (September 2024)	100%	100%	100%			
Technical Services	Source alternative sources of energy in the context of the national electricity provision	Sustainable Service Delivery	Reduce the non-recyclable waste transported to the landfill sites in Swartland Municipality and Sardinia Bay Municipality to the level that the costs spent on the transportation falls within the approved budget and report quarterly on this issue to the Technical Services Standing Committee	All expenditure paid towards the transportation of non-recyclable waste falls a 100% within the approved budget	0%	Minutes of Technical Portfolio Committee and approved budget measured against total expenditure from the financial system	Stand-Alone	Percentage	[2]146 Director: Technical Services: Report with all expenditure paid towards the transportation of non-recyclable waste for quarter 1 was submitted to the Technical Portfolio meeting that took place on the 10 October 2024. (September 2024)	[2]146 Director: Technical Services: Report with all expenditure paid towards the transportation of non-recyclable waste for quarter 1 was submitted to the Technical Portfolio meeting that took place on the 10 October 2024. (September 2024)	100%	100%	100%			
Technical Services	Maintain existing bulk infrastructure and services	Sustainable Service Delivery	Revision of the following maintenance SOP's, namely stormwater SOP, refuse removal SOP, pipe repair works SOP, street cleaning SOP, pavement SOP, shurry, chip and spray SOP and Notices SOP and submit report to Technical Portfolio Committee by 30 June 2025	Number of maintenance SOP's revised for stormwater, refuse removal, pipe repair works, street cleaning, pavement, shurry, chip and spray and Notices and submitted to Technical Services Portfolio Committee by 30 June 2025	7	Minutes of Technical Portfolio Committee	Carry Over	Number			0	0	0			

Technical Services	To create an efficient, effective, economic and accountable administration	Ensure good governance	Ensure the evaluation of the performance of all staff in the Directorate with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2025	% of performance evaluations of all staff in the Directorate with performance contracts according to the agreed upon performance contracts before 30 June 2025	100%	System generated evaluation report of evaluation session of each staff member in the Directorate with a performance contract	Last Value	Percentage			0%	0%	0%
Technical Services	To provide a transparent, ethical and corruption free municipality	Strengthen Financial Sustainability and further enhance Good Governance	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions indicated in terms of the Anti-Fraud and Corruption Policy	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Above	Percentage	(0152) Director: Technical Services: Report regarding the Anti-Fraud and Corruption within the Directorate Technical Services for Quarter 1 (July - September 2024) submitted to the Technical Portfolio Committee meeting that will take place on Thursday, 10 October 2024. (September 2024)		100%	100%	100%
Technical Services	Accountable leadership supported by professional and skilled administration	Ensure good governance	Ensure the development of staff in terms of training and development, succession planning and career path development and submit reports to the Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee on the development of staff in terms of training and development, succession planning and career path development.	2	Minutes of Technical Portfolio Committee	Stand-Above	Number	(0153) Director: Technical Services: Quarter 1 report regarding the process of training and development within the Technical department was submitted to the Technical Portfolio Committee meeting that took place on the 10 October 2024. (September 2024)		1	1	1
Technical Services	Provide a transparent and corruption free municipality	Ensure good governance	Ensure risk mitigation by bi-annually updating of risk registers, controls and action plans	Number of risk assessments conducted annually	2	Submissions of risk registers to Director: Technical Services	Carry Over	Number			0	0	0
Technical Services	To budget strategically	Strengthen Financial Sustainability	Ensure that capital projects budgeted for are 95 % completed within the budgeted financial year(s) and submit progress reports to Technical Services Portfolio Committee	% of capital projects budgeted for within the budgeted financial year(s) completed	0%	Minutes of Technical Services Portfolio Committee and Payment certificates	Carry Over	Percentage			10%	10%	0%
Technical Services	To budget strategically	Strengthen Financial Sustainability	Ensure that the Virement Policy is implemented and submit reports to the Technical Services Portfolio Committee	% of virements in line with the Virement Policy's criteria as stipulated in the Virement Policy	100%	Minutes of Technical Services Portfolio Committee and Report on Virements	Stand-Above	Percentage	(0156) Director: Technical Services: Virements reports (July - September 2024) submitted to the Technical Portfolio Committee Meeting that will take place on the 10 October 2024. (September 2024)		100%	100%	100%
Technical Services	Diversify by sourcing grant funding to support projects, programmes and initiatives of Council	Facilitate an enabling environment for a diversified economy and growth to alleviate poverty	Number of funding applications submitted to support strategy / operational initiatives to external funding sources and report bi-annually to the Mayoral Committee	Number of reports submitted to the Mayoral Committee on the funding applications submitted and efforts made to obtain	0	Minutes of the Mayoral Committee	Accumulative	Number			0	0	0
Technical Services	To budget strategically, grow and diversify our revenue and ensure value for money services	Strengthen Financial Sustainability	Manage the spending of overtime within the approved budget and report quarterly to the Mayoral Committee via the Standing Committee	Number of reports submitted to the MAYCO via the Standing Committee	0	Minutes of the Mayoral Committee	Accumulative	Number	(01) Director: Technical Services: The overtime report for Quarter 1 was submitted to the Technical Portfolio Committee meeting that took place on the 10 October 2024 and the Mayo meeting that took place on the 22 October 2024. (September 2024)		1	1	1

Summary of Results: Technical Services

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the relevant period	11
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
G	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.000% <= Actual/Target <= 149.999%	4
R	KPI Exceedingly Well Met	150.000% <= Actual/Target	0
	Total KPIs		28

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the relevant period	01
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
R	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	35
G2	KPI Well Met	100.000% <= Actual/Target <= 149.999%	1
R	KPI Exceedingly Well Met	150.000% <= Actual/Target	1
	Total KPIs		41