



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements. (Women and persons with disabilities are encouraged to also apply.)

VACANCY INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED

OPERATOR: WOOD CHIPPER (VELDDRIF)
DIRECTORATE: TECHNICAL SERVICES
REF: TD175/171/VD

Qualifications: Basic Literacy at NQF Level 1 – Light Equipment
Departmental Proficiency Test

Experience: One (1) year relevant experience required

Requirements: Proficiency in at least two (2) of the official languages of the Western Cape (Afrikaans/English/Xhosa- Read, Write and Speak) · High level of responsibility · Must be physically fit and able bodied · Required to work outside normal working hours during emergencies and planned overtime · Must perform duties in the whole area of the Municipality when required

Job Purpose: To operate a wood chipping machine to sustain a healthy, safe and green environment

Key Performance Areas: Operates trailer-mounted grapple-loader and chipping machine to reduce logs and logging waste to wood chips · Co-ordinates tasks / activities associated with personnel performance, productivity and discipline · Undertakes specific activities associated with maintaining the site and surroundings · Cleans vehicles and attends to the storage and care of tools and equipment · Responsible for Health and Safety compliance with statutory regulations during tasks which include protocols and procedures in order to minimise any accidents and injuries and maintain a healthy and safe working environment for all · Responsible to part take in the Municipality's Performance Management and Development System

The Competency Framework for this position is an Operational Occupations: Light Equipment Competency Level 3 as stipulated in Annexure A of the Municipal Staff Regulations, Government Notice R890, as promulgated in Government Gazette 45181, dated 20 September 2021 and comprises of the following competencies:

Functional/ Professional Competencies	Public Service Orientation Competencies	Personal Competencies
<ul style="list-style-type: none"> • Operation Monitoring • Quality Control Analysis • Operation and Control • Troubleshooting • Work Place Safety • Planning and Organising 	<ul style="list-style-type: none"> • Service Delivery Orientation • Interpersonal Relationships • Communication 	<ul style="list-style-type: none"> • Action Orientation • Resilience • Accountability and Ethical Conduct • Learning Orientation • Impact and Influence • Team Orientation

Salary:	R 128 964.00 per annum (T04 of a Category 3 Local Authority)
Date of acceptance:	01 May 2025 or as soon as possible
Enquiries:	Mr A Petersen at 022 783 1112

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subject to Police clearings; which means that by applying for a position at the Municipality, you give us permission to obtain a Police clearance.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
10. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provide to us is true, correct and up to date.
11. Only candidates within the Bergrivier area (WC013) will be considered.
12. Successful candidates will expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach the **Municipal Offices (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) within the municipal area or posted to PO Box 60, Piketberg, 7320 or by courier to 13 Church Street, Piketberg, 7320, for the attention of Mr DF Verhoog, to reach him by no later than the closing date.**

You should note that the Municipality does not accept responsibility for applications that are mailed or sent by courier and are received late or not at all. The onus is still on you to ensure that your application reaches the municipality before the closing date.

NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

CLOSING DATE: FRIDAY, 28 FEBRUARY 2025 AT 15:00

**ADV H LINDE
MUNICIPAL MANAGER**

MN 29/2025

**13 CHURCH STREET
P O BOX 60
PIKETBERG
7320**



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakatuur en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen. (Vroue en persone met gestremdhede word aangemoedig om ook aansoek te doen.)

VAKATURE INTERNE & EKSTERNE AANSOEKE SAL OORWEEG WORD

OPERATEUR: WOOD CHIPPER (VELDDRIF)

DIREKTORAAT: TEGNIESE DIENSTE

VERW: TD175/171/VD

Kwalifikasie: Basiese Geletterdheid op NKR Vlak 1 – Ligte Toerusting
Departementele Vaardigheidstoets

Ondervinding: Een (1) jaar ondervinding

Posvereistes: Vaardigheid in ten minste twee (2) van die amptelike tale van die Wes-Kaap (Afrikaans/Engels/Xhosa- Lees, Skryf en Praat) · Hoë vlak van verantwoordelikheid · Moet fisies fiks en bekwaam wees · Vereis om buite normale werksure te werk tydens noodgevallen en beplande oortyd · Moet die pligte in die hele gebied van die munisipaliteit verrig

Posdoel: Om 'n houtsnymasjien te bedryf om 'n gesonde, veilige en groen omgewing te handhaaf

Sleutelprestasiereas: Bedryf sleepwa-gemonteerde gryplaaier en kapmasjien om stompe en houtafval tot houtskyfies te verminder · Koördineer take/aktiwiteite wat verband hou met personeelprestasie, produktiwiteit en dissipline · Onderneem spesifieke aktiwiteite wat verband hou met die instandhouding van die terrein en omgewing · Maak voertuie skoon en sorg vir die berging en versorging van gereedskap en toerusting wat insluit verantwoordelik vir gesondheid en toerusting · protokolle en prosedures om enige ongelukke en beserings tot die minimum te beperk en 'n gesonde en veilige werksomgewing vir almal te handhaaf · Verantwoordelik om deel te neem aan die Munisipaliteit se Prestasiebestuur- en Ontwikkelingstelsel

Die Bevoegdheidsraamwerk vir hierdie pos is 'n Bedryfsberoep: Ligte Toerusting Bevoegdheid Vlak 3 soos gestipuleer in Bylae A van die Munisipale Personeelregulasies, Staatskennisgewing R890, soos aangekondig in Staatskoerant 45181, gedateer 20 September 2021 en bestaan uit die volgende bevoegdhede:

Funksionele/ Professionele Bevoegdhede	Bevoegdhede t.o.v Openbare Diensoriëntering	Persoonlike Bevoegdede
<ul style="list-style-type: none">Operasie monitoringGehaltebeheer AnaliseBedryf en BeheerProbleemoplossingWerkplek VeiligheidBeplanning en Organisering	<ul style="list-style-type: none">Interpersoonlike VerhoudingsDienstelewerings-oriënteringKommunikasie	<ul style="list-style-type: none">Aksie OriënteringVolhardingAanspreeklikheid en Etiese gedragLeeroriënteringImpak en InvloedSpanoriëntering

Salaris:	R 128 964.00 per jaar (T07 van 'n Kategorie 3 Plaaslike Owerheid)
Datum van aanvaarding:	01 Mei 2025 of so gou as moontlik
Navrae:	Mnr A Petersen by 022 783 1112

ALGEMEEN:

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, insluitend 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalinge van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderworpe aan 'n polisieverklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
7. Gunsverwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbekteërs verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vakttoets af te lê.
10. Die munisipaliteit eerbiedig die bepalinge van die Wet op die Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is en 'n ware weergawe van u mees onlangse inligting.
11. Slegs kandidate vanuit Bergrivier area (WC013) sal oorweeg word.
12. Daar sal van suksesvolle kandidate verwag word om 'n dienskontrak, openbaarmaking van voordele en belange en 'n prestasiekontrak (waar van toepassing) met die werkgewer te onderteken.

'n Dekbrief met vermelding van ten minste twee (2) kontakbare verwysings (lynbestuurders, ondergeskiktes of eweknieë), vergesel van die voltooië voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (**slegs een pos per aansoekvorm**) moet by die **onderskeie Munisipale Kantore (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif)** binne die munisipale gebied ingehandig word of gepos word na **Posbus 60, Piketberg, 7320** of per koerier na **Kerkstraat 13, Piketberg, 7320**, vir die aandag van **Mr. DF Verhoog**, om hom te bereik teen nie later nie as die sluitingsdatum.

U moet kennis neem dat die Munisipaliteit nie verantwoordelikheid aanvaar vir aansoeke wat gepos of per koerier gestuur word en laat of glad nie ontvang word nie. Die onus berus nog steeds op u om te verseker dat u aansoek die munisipaliteit voor die sluitingsdatum bereik.

GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.

SLUITINGSDATUM: VRYDAG, 28 FEBRUARIE 2025 OM 15:00

**ADV. H LINDE
MUNISIPALE BESTUURDER**

MK 29/2025

**KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320**