



## BERGRIVIER MUNISIPALITEIT

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately a 90 minutes' drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements. (Women and persons with disabilities are encouraged to also apply.)

### **VACANCY** **INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED**

**RE-ADVERTISE:**  
**SENIOR ARTISAN: MILLWRIGHT (MECHANICAL / ELECTRICAL) VELDDRIF**  
**DIRECTORATE: TECHNICAL SERVICES**  
**REF: TD298/621/VD**

**Qualifications:** (N3) Trade tested artisan with occupational certificate in Millwright

**Experience:** Three (3) – Five (5) years of relevant experience post qualification in similar environment

**Requirements:** Code B driver's licence · Computer literacy · Proficiency in at least two (2) of the official languages of the Western Cape (Afrikaans/English/Xhosa- Read, Write, Speak) · Required to work outside normal working hours during emergencies and planned overtime · Must be physically fit and able bodied · Required to work in all weather conditions · Must be prepared to enter confined spaces · Must perform duties in the whole area of the municipality when required

**Job purpose:** Co-ordinates and control the set-up, work in progress and completion of specialized task activities associated with mechanical and electrical installations, maintenance, repair including, monitoring and corrections supports personnel productivity and performance and , attending to routine/general administrative recording requirements contributing to the accomplishment of departmental objectives · To exercise management, control and supervision over the support personnel, equipment, vehicles, functions and activities of the Maintenance Branch of the Electro-technical Services Division to ensure the maintenance, repair of water and sewage pump stations, treatment works and mechanical and electrical installations of the municipality and compliance with the provisions of the Occupational Health and Safety Act · To perform certain technical, administrative and other tasks and duties associated with the above mentioned functions, the purchases of materials, supplies, supplies, tools, equipment or fuel for his/her branch and with transportation of support personnel, tools, equipment and materials and the driving/ operating of certain municipal vehicles.

**Key Performance Areas:** Interprets and co-ordinates specific pre-work/ site requirements with regards to installations, repairs and planned and predictive maintenance sequences and guides the activities of personnel · Performs managerial and supervisory duties · Completes internal transactional documentation (e.g. time sheets, progress and productivity field report, etc.) and related forms (vehicle checklist) · Performs controlling and administrative functions regarding to the use of safety clothes, tools, equipment, machinery, material supplies and vehicles used by the workers · Performs specific tasks associated with the operation of heavy and/or specialized vehicles and equipment (Crane Trucks, etc.) during electrical installation, repair and maintenance activities · Performs administrative tasks regarding the purchase of materials, supplies, tools, equipment and fuel · Co-ordinates activities associated with the construction and installations of pumps and equipment in pump stations and treatment works · To support main job functions in the Pump Maintenance Section of the municipality and to ensure quality service delivery · Performs other general, controlling, artisan, technical and administrative duties and tasks · Perform tasks associated with the transportation of personnel, tools, equipment and materials and the driving/operating of certain vehicles · Co-ordinates activities/ sequences associated with troubleshooting/ fault finding and repairing · Responsible to take part in the Municipality's Performance Management and Development System

The Competency Framework for this position is an Artisan Competency Level 3 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice R890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

| Core Professional Competencies                                                                                                                         | Functional Competencies                                                                                | Public Service Orientation Competencies                                                                                                                                                     | Personal Competencies                                                                                                                                              | Management / Leadership Competencies                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Managing Work</li> <li>Problem Solving</li> <li>Planning and Organising</li> <li>Quality Orientation</li> </ul> | <ul style="list-style-type: none"> <li>Workplace Safety</li> <li>Discipline Specific Skills</li> </ul> | <ul style="list-style-type: none"> <li>Service Delivery Orientation</li> <li>Interpersonal Relationships</li> <li>Communication</li> <li>Customer Orientation and Customer Focus</li> </ul> | <ul style="list-style-type: none"> <li>Action Orientation</li> <li>Resilience</li> <li>Accountability and Ethical Conduct</li> <li>Learning Orientation</li> </ul> | <ul style="list-style-type: none"> <li>Direct Setting</li> <li>Impact and Influence</li> <li>Team Orientation</li> <li>Coaching and Mentoring</li> </ul> |

|                            |                                                              |
|----------------------------|--------------------------------------------------------------|
| <b>Salary:</b>             | R 430 236.00 per annum (T12 of a Category 3 Local Authority) |
| <b>Date of acceptance:</b> | 01 December 2026 or as soon as possible                      |
| <b>Enquiries:</b>          | Mr. J Erasmus at 022 913 6000                                |

**GENERAL:**

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for homeowners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subject to SAPD clearance; which means that by applying for a position at the Municipality, you give us permission to obtain Police clearance.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
10. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provide to us is true, correct and up to date.
11. **Preference will be given to local candidates within the Bergvriervier municipal area (WC013).**
12. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website [www.bergmun.org.za](http://www.bergmun.org.za)) with certified copies (not older than 6 months) of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach Municipal Offices (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) within the municipal area or posted to PO Box 60, Piketberg, 7320 or by courier to 13 Church Street, Piketberg, 7320, for the attention of Mr DF Verhoog, to reach him by no later than the closing date.

You should note that the Municipality does not accept responsibility for applications that are mailed or sent by courier and are received late or not at all. The onus is still on you to ensure that your application reaches the municipality before the closing date.

**NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

**CLOSING DATE: TUESDAY, 11 AUGUST 2026 AT 16:00**

ADV H LINDE  
MUNICIPAL MANAGER  
  
MN 155/2026

13 CHURCH STREET  
P O BOX 60  
PIKETBERG  
7320



## BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 90-minute vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen. (Vroue en persone met gestremdhede word aangemoedig om ook aansoek te doen.)

### VAKATURE INTERNE & EKSTERNE AANSOEKE SAL OORWEEG WORD

#### HER-ADVERTEER:

**SENIOR AMBAGMAN: WERKTUIGKUNDIGE (MEGANIES / ELEKTRIES) VELDDRIF**

**DIREKTORAAT: TEGNIESE DIENSTE**

**VERW: TD298/621/VD**

**Kwalifikasie:** (N3) Vakkundig getoetste ambagsman met beroepsertifikaat in Werktuigkundige

**Ondervinding:** Drie (3) – Vyf (5) jaar relevante ondervinding na kwalifikasie in 'n soortgelyke omgewing

**Posvereistes:** Kode B-bestuurslisensie · Rekenaargetletterdheid · Vaardigheid in ten minste twee (2) van die amptelike tale van die Wes-Kaap (Afrikaans/Engels/Xhosa - Lees, Skryf, Praat) · Vereis om buite normale werksure te werk tydens noodgevalle en beplande oortyd · Moet fisies fiks en liggaamlik bekwaam wees · Vereis om in alle weersomstandighede te werk · Moet bereid wees om beperkte ruimtes te betree · Moet pligte in die hele gebied van die munisipaliteit verrig wanneer nodig

**Posdoel:** Koördineer en beheer die opstelling, werk in uitvoering en voltooiing van gespesialiseerde taakaktiwiteite wat verband hou met meganiese en elektriese installasies, instandhouding, herstelwerk, insluitend monitering en regstellings, ondersteun personeelproduktiwiteit en -prestasie, en sorg vir roetine-/algemene administratiewe rekordvereistes wat bydra tot die bereiking van departementele doelwitte. · Om bestuur, beheer en toesig uit te oefen oor die ondersteuningspersoneel, toerusting, voertuie, funksies en aktiwiteite van die Onderhoudstak van die Elektrotegniese Dienste-afdeling om die instandhouding, herstel van water- en rioolpompstasies, behandelingswerke en meganiese en elektriese installasies van die munisipaliteit en nakoming van die bepalings van die Wet op Beroepsgesondheid en -veiligheid te verseker. · Om sekere tegniese, administratiewe en ander take en pligte uit te voer wat verband hou met die bogenoemde funksies, die aankoop van materiaal, voorrade, gereedskap, toerusting of brandstof vir sy/haar tak en met die vervoer van ondersteuningspersoneel, gereedskap, toerusting en materiaal en die bestuur/bedryf van sekere munisipale voertuie.

**Sluitelprestasie-areas:** Interpreteer en koördineer spesifieke vereistes voor werk/terrein met betrekking tot installasies, herstelwerk en beplande en voorspellende instandhoudingsreekse en lei die aktiwiteite van personeel · Verrig bestuurs- en toesighoudende pligte · Voltooi interne transaksionele dokumentasie (bv. tydstaats, vorderings- en produktiviteitsveldverslag, ens.) en verwante vorms (voertuigkontrolelys) · Verrig beheer- en administratiewe funksies met betrekking tot die gebruik van veiligheidsklere, gereedskap, toerusting, masjinerie, materiaalvoorrade en voertuie wat deur die werkers gebruik word · Verrig spesifieke take wat verband hou met die werking van swaar en/of gespesialiseerde voertuie en toerusting (kraanvragmotors; ens.) tydens elektriese installasie-, herstel- en instandhoudingsaktiwiteite · Verrig administratiewe take met betrekking tot die aankoop van materiaal, voorrade, gereedskap, toerusting en brandstof · Koördineer aktiwiteite wat verband hou met die konstruksie en installering van pompe en toerusting in pompstasies en behandelingswerke · Om hoofwerkfunksies in die Pomponderhoudsafdeling van die munisipaliteit te ondersteun en om kwaliteit dienslewering te verseker · Verrig ander algemene, beheerende, ambagsmanlike, tegniese en administratiewe pligte en take · Verrig take wat verband hou met die vervoer van personeel, gereedskap, toerusting en materiale en die bestuur/bedryf van sekere voertuie · Koördineer aktiwiteite/reekse wat verband hou met probleemoplossing/foutopsporing en herstelwerk · Verantwoordelik om deel te neem aan die Munisipaliteit se Prestasiebestuur- en Ontwikkelingstelsel

Die Bevoegdheidsraamwerk vir hierdie pos is 'n Ambagsman Bevoegdheidsvlak 3 soos bepaal in Aanhangsel A van die Munisipale Personeelregulasies Goewermentskennisgewing R890 soos gepromulgeer in Staatskoerant 45181 gedateer 20 September 2021 en bestaan uit die volgende bevoegdhede:

| Kern Professionele Bevoegdhede                                                                                                                            | Funksionele Bevoegdhede                                                                                         | Bevoegdhede t.o.v Openbare Diensoriëntering                                                                                                                                      | Persoonlike Bevoegdhede                                                                                                                                            | Bestuur / Leierskap Bevoegdhede                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Werkbestuur</li> <li>Probleemoplossing</li> <li>Beplanning en Organiserings</li> <li>Gehalte-oriëntasie</li> </ul> | <ul style="list-style-type: none"> <li>Werkplekveiligheid</li> <li>Dissipline-spesifieke Vaardighede</li> </ul> | <ul style="list-style-type: none"> <li>Diensleweringsooriëntasie</li> <li>Interpersoonlike Verhoudings</li> <li>Kommunikasie</li> <li>Kliëntoriëntasie en Kliëntfokus</li> </ul> | <ul style="list-style-type: none"> <li>Aksie-oriëntasie</li> <li>Veerkragtigheid</li> <li>Verantwoordbaarheid en Etiese Gedrag</li> <li>Leer-oriëntasie</li> </ul> | <ul style="list-style-type: none"> <li>Direkte Omgewing</li> <li>Impak en Invloed</li> <li>Spanoriëntasie</li> <li>Afrigting en Mentorskap</li> </ul> |

|                          |                                                                   |
|--------------------------|-------------------------------------------------------------------|
| <b>Salaris:</b>          | R 430 236.00 per jaar (T12 van 'n Kategorie 3 Plaaslike Owerheid) |
| <b>Diensaanvaarding:</b> | 01 Desember 2026 of so spoedig moontlik                           |
| <b>Navrae:</b>           | Mnr. J Erasmus by 022 913 6000                                    |

#### **ALGEMEEN:**

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, insluitend 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalinge van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderworpe aan Polisie verklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
7. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbekteërs verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsverklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vakttoets af te lê.
10. Die munisipaliteit eerbiedig die bepalinge van die Wet op die Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is en 'n ware weergawe van u mees onlangse inligting.
11. **Voorkeur sal aan plaaslike kandidate binne Bergrivier munisipale area (WC013) verleen word.**
12. Daar sal van suksesvolle kandidate verwag word om 'n dienskontrak, openbaarmaking van voordele en belange en 'n prestasiekontrak (waar van toepassing) met die werkgewer te onderteken

'n Dekbrief met vermelding van ten minste twee (2) kontakbare verwysings (lynbestuurders, ondergeskiktes of eweknieë), vergesel van die voltooië voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by [www.bergmun.org.za](http://www.bergmun.org.za)), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte (nie ouer as 6 maande) van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (slegs een pos per aansoekvorm) kan by enige van die onderskeie Munisipale Kantore (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) binne die munisipale gebied ingehandig word of gepos word na Posbus 60, Piketberg, 7320 of per koerier na Kerkstraat 13, Piketberg, 7320, vir die aandag van Mr. DF Verhoog, om hom te bereik teen nie later nie as die sluitingsdatum.

U moet kennis neem dat die Munisipaliteit nie verantwoordelikheid aanvaar vir aansoeke wat gepos of per koerier gestuur word en laat of glad nie ontvang word nie. Die onus berus nog steeds op u om te verseker dat u aansoek die munisipaliteit voor die sluitingsdatum bereik.

**GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.**

**SLUITINGSDATUM: DINSDAG, 11 AUGUSTUS 2026 OM 16:00**

**ADV. H LINDE  
MUNISIPALE BESTUURDER**

**MK 155/2026**

**KERKSTRAAT 13  
POSBUS 60  
PIKETBERG  
7320**