



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements.

DIRECTOR: FINANCIAL SERVICES / CHIEF FINANCIAL OFFICER

Salary Scale: Negotiable within the Upper Limit Framework (category 2 municipality)

The successful candidate will effectively manage the financial services of the municipality (budgeting, income, expenditure, activity-based costing, supply chain management and asset management) through the establishment, implementation and maintenance of a financial management strategy which achieves the Integrated Development Plan (IDP) objectives for the Municipality.

Requirements: • At least NQF Level 6 in the fields of Accounting, Finance or Economics OR Certificate in Municipal Financial Management (SAQA Qualification ID No. 48965) • Minimum of 5 (five) years relevant experience at middle management level (at least reported to a section 56 manager) • **compliance with the National Treasury Regulations on the Required Minimum Competency Level in Unit Standards for Chief Financial Officers** • sound knowledge of and exposure to local government operations and municipal financial management • solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management • in-depth knowledge of local government legislation and the statutory requirements pertaining to the post • a high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation • excellent management and computer skills • excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • South African citizenship • a valid Code B driver's license.

Key Performance Areas: • develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives • effectively manage financial services (budgeting, income, expenditure, activity-based costing, supply chain management) through the establishment, implementation and maintenance of a financial management strategy • effectively and efficiently manage the Directorate • liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government • assist and support the Accounting Officer with the roles and responsibilities delegated to the Chief Financial Officer • as CFO, ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality, safeguarding all assets, discharging the Municipality's liabilities as well as proper and diligent compliance with the Municipal Financial Management Act and other prescripts.

Please note:

- 1 The post is a permanent position.
- 2 It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
- 3 All applications must be submitted with a detailed CV, **certified copies of qualifications, ID document and driver's license**, the names of three references from current and previous employers (**including their e-mail addresses**) and a **fully completed official application form**, as available from the municipal website or the Human Resources Department, to be couriered/hand delivered to **The Municipal Manager, 13 Church Street, Piketberg, 7320 or P.O. Box 60, Piketberg, 7320. All enquiries may be directed to Adv Hanlie Linde at tel no: 022 913 6011/2 or 082 448 1231.**
- 4 **ONLY** hard-copy applications will be considered. **No** electronic or faxed applications will be accepted. Original qualification certificates must be produced at any resultant interviews.
- 5 Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 56 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.

Closing Date: 28 September 2018 at 12:00.

Short listed applicants will be informed of the outcome of the selection process on completion thereof.

The Council reserves the right not to make an appointment.

Applicants that are not contacted within 30 days from date of closing should consider their application to have been unsuccessful.

**ADV H LINDE
MUNICIPAL MANAGER**