



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancies and awaits applications from competent persons who comply with the minimum job requirements.

ERRATUM
DIRECTORATE: TECHNICAL SERVICES
INTERNAL VACANCY
(Piketberg, unless stated otherwise)

1. WORKER: ALL SERVICES (EENDEKUIL)

Requirements: Grade 10 · Code C1 driving licence & PRDP · Ability to understand at least Afrikaans/English · High level of responsibility · Ability to give attention to detail · One year relevant experience of the key performance area

Key Performance Areas: Performs general labour activities associated with maintenance and repair work to roads, storm water and drainage systems, maintaining public open spaces, collection of waste from residential and business premises and other labour tasks, using hand held tools and machines in accordance with laid down instructions supporting acceptable standards of service delivery.

Salary: R 77 544-00 annually (T03 of a Category 3 Local Authority)

Date of acceptance: 01 July 2017 or as soon as possible

Enquiries: Mr J Strumpher at (022) 913 6000

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subjected to police clearings; which means that you give us permission to obtain police clearance, by applying for a position at the Municipality.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain positions is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.

A covering letter with three contactable references, must accompany the completed prescribed application form (available on request at Tel. 022 913 6000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates and a Curriculum Vitae (Maximum of 3 pages), to reach the **Municipal offices, Piketberg or mailed to P O Box 60, Piketberg 7320 for the attention of Ms AG Louw (Manager: Human Resources)** by no later than the closing date. **NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

CLOSING DATE: FRIDAY, 09 JUNE 2017 AT 15H30

ADV H LINDE
MUNICIPAL MANAGER

MN 79/ 2017

13 CHURCH STREET
P O BOX 60
PIKETBERG
7320



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ERRATUM
DIREKTORAAT: TEGNIESE DIENSTE
INTERNE VAKATURE
(Piketberg, tensy anders gemeld)

1. **WERKER: ALLE DIENSTE (EENDEKUIL)**

Vereistes: Graad 10 · Kode C1 rybewys en PRDP · Vermoë om ten minste Afrikaans / Engels te verstaan · Hoë vlak van verantwoordelikheid · Vermoë om aandag te gee aan detail · Een jaar relevante ervaring van die sleutelprestasie areas.

Sleutelprestasie-areas: Verrig algemene werksaktiwiteite wat verband hou met instandhouding en herstelwerk aan paaie, stormwater en dreineringsstelsels, die onderhoud van openbare oopruimtes, die versameling van afval uit residensiële en besigheidpersele en ander arbeidstake, met behulp van handgereedskap en masjinerie in ooreenstemming met Instruksies opgestel wat aanvaarbare diensleweringstandaarde ondersteun.

Salaris: R 77 544-00 per jaar (T03 van 'n Kategorie 3 Plaaslike Owerheid)

Datum van aanvaarding: 01 Julie 2017 of so gou as moontlik

Navrae: Mnr J Strümpher by (022) 913 6000

ALGEMEEN:

10. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, met inbegrip van 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
11. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalinge van die Wet op Gelyke Indiensneming.
12. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
13. Alle aanstellings is onderworpe aan Polisie klaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
14. Aansoeke wat na die sluitingsdatum ontvang word of nie van die dokumentasie hieronder vergesel word nie, sal nie oorweeg word nie.
15. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat die aansoek onsuksesvol was.
16. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
17. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbekleërs verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
18. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsklaring, en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringproses te deurloop, en waar van toepassing, 'n vakoets af te lê.

'n Dekbrief met vermelding van ten minste drie kontakbare verwysings, vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie moet by die **Munisipale Kantore, Piketberg ingedien word of kan gepos word na Posbus 60, Piketberg, 7320 vir die aandag van Me AG Louw (Bestuurder: Menslike Hulpbrondienste)**, om haar te bereik nie later nie as die sluitingsdatum. **GEEN FAKSE OF ELEKTRONIESE AANSOEKE SAL AANVAAR WORD NIE.**

SLUITINGSDATUM VIR ALLE AANSOEKE: VRYDAG, 09 JUNIE 2017 om 15h30

ADV. H LINDE
MUNISIPALE BESTUURDER

MK 79-2017

KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320