



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing. Vroue en persone met gestremdhede word aangemoedig om aansoek te doen.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen.

DIREKTORAAT TEGNIESE DIENSTE **(Piketberg, unless stated otherwise)**

1. NUTSMAN: MESSELAAR (VELDDRIF)

Posvereistes: Gekwalifiseerde Ambagsman (Messelaar) · Vaardigheid in ten minste 2 van die amptelike tale van die Wes-Kaap · Hoë vlak van verantwoordelikheid · Vermoë om aandag te gee aan detail · Goeie toesig, menslike verhoudings, interpersoonlike en kommunikasievaardighede · Moet fisies fiks wees. · Bereid wees om in alle werksomstandighede te werk. · Moet bereid wees om beperkte areas soos openinge en kanale binne te gaan. · Een (1) jaar relevante ervaring van die sleutel prestasie areas.

Sleutelprestasieareas: Koördineer en beheer die opstelling, werk aan die gang en voltooiing van gespesialiseerde take / aktiwiteite wat met messelwerk verband hou, insluitend die monitering en regstelling van die produktiwiteit en prestasieuitsette van ondersteuningspersoneel en die bywoning van roetine- / algemene administratiewe opnamevereistes wat bydra tot die prestasie van departementele doelwitte.

Salaris: R 110 640-00 per jaar (T06 van 'n Kategorie 3 Plaaslike Owerheid)

Datum van aanvaarding: 01 Oktober 2018 of so gou as moontlik

Navrae: Mnr J Breunissen by 022 913 6000

ALGEMEEN:

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, met inbegrip van 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalings van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderwerpe aan Polisie klaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie van die dokumentasie hieronder vergesel word nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat die aansoek onsuksesvol was.
7. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeelid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektelers verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsklaring, en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop, en waar van toepassing, 'n vakoets af te lê.

'n Dekbrief met vermelding van ten minste drie kontakbare verwysings, vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (**slegs een pos per aansoekvorm**) moet by die **Munisipale Kantore, Piketberg ingedien word of kan gepos word na Posbus 60, Piketberg, 7320 vir die aandag van Mnr. JWA Kotzee (Direkteur: Korporatiewe Dienste)**, om hom te bereik nie later nie as die sluitingsdatum. **Geen fakse of elektroniese pos sal aanvaar word nie.**

SLUITINGSDATUM VIR ALLE AANSOEKE: VRYDAG, 10 AUGUSTUS 2018 OM 15:00

ADV. H LINDE
MUNISIPALE BESTUURDER

MK11520118

KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment. Women and persons with disabilities are encouraged to apply

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements

DIRECTORATE: TECHNICAL SERVICES **(Piketberg, unless stated otherwise)**

1. HANDYMAN BRICKLAYING (VELDDRIF)

Requirements: Trade Tested Artisan (Bricklayer) · Proficiency in at least 2 of the official languages of the Western Cape · High level of responsibility · Ability to give attention to detail · Good supervision, human relations, interpersonal and communication skills · Must be physically fit and able bodied · Required to work in all working conditions · Must be prepared to enter confined areas such as inlets and culverts · One (1) year's relevant experience of the key performance areas.

Key Performance Areas: Co-ordinates and controls the set-up, work in progress and completion of specialized tasks/ activities associated with bricklaying, including, monitoring and correcting the productivity and performance outputs of support personnel and attending to routine/general administrative recording requirements contributing to the accomplishment of departmental objectives.

Salary: R 110 640-00 annually (T06 of a Category 3 Local Authority)

Date of acceptance: 01 October 2018 or as soon as possible

Enquiries: Mr J Breunissen at 022 913 6000

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subjected to police clearings; which means that you give us permission to obtain police clearance, by applying for a position at the Municipality.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.

A covering letter with three contactable references, must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach the **Municipal offices, Piketberg or mailed to P O Box 60, Piketberg 7320 for the attention of Mr JWA Kotzee (Director: Corporate Services)** by no later than the closing date. **NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

CLOSING DATE: FRIDAY, 10 AUGUST 2018 AT 15H00

**ADV H LINDE
MUNICIPAL MANAGER**

MN115/2018

**13 CHURCH STREET
P O BOX 60
PIKETBERG
7320**