



BERGRIVIER MUNICIPALITY

SUPPLY CHAIN MANAGEMENT

Enquiries: Nelmarie Bothma

Ref: 8/3/26-2025

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As per e-mail:

Dear Sir /Madam

NOTICE TO BIDDERS

ADDENDUM: 1

TENDER 8/3/26-2025 / MN168-2025: SUPPLY AND DELIVERY OF OFFICE AND RESORT FURNITURE TO BERGRIVIER MUNICIPALITY FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2026

Addendum: General Specifications for Executive Heavy-Duty Office Chair

The office chairs to be supplied under this contract shall meet the following minimum specifications:

1. Design & Construction

- Executive heavy-duty office chair suitable for long hours of daily use.
- Ergonomic design with high backrest for proper lumbar, thoracic, and cervical support.
- Sturdy frame construction to withstand heavy usage.

2. Base & Mobility

- Five-star heavy-duty base fitted with dual-wheel castors for smooth mobility on various floor surfaces.
- 360° swivel function.

3. Height Adjustment

- Pneumatic gas lift mechanism for easy seat height adjustment.
- Smooth and durable operation with certified weight capacity.

4. Seat & Backrest

- Thickly padded seat and backrest with high-density foam for comfort and durability.
- Tilt and recline function with tension adjustment and lock mechanism.

5. Armrests

- Padded and ergonomically designed armrests for user comfort.

6. Upholstery Options

- Covered with either:
 - **Genuine leather or high-quality bonded leather**, or
 - **Durable, high-grade fabric upholstery** (breathable and wear-resistant).

7. Weight Capacity

- Heavy-duty design with a minimum load capacity of **150 kg**.



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8. Finish & Appearance

- Executive appearance suitable for office and boardroom use.
- Available in standard professional colors (e.g., black, dark brown, or grey).

9. Warranty

- Minimum one-year warranty covering manufacturing defects and gas lift performance.

See below illustration. Note the image is just for illustration purposes.



PP [Signature]
MUNICIPAL MANAGER

DATE: 22/8/2025

Note: Confirmation to the addendum

CONFIRMATION

I (Name and Surname of designated person) hereby declare on behalf of

.....
(Company's name),

That I take note of the above changes in the bidding documentation and that my offer will incorporate the changes.

Address: Tel no.:
..... Fax no.:
.....

Signature of bidder: Date:

This document must be completed by the bidder (above) and submitted with his offer.